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Part X
Jointly financed administrative activities and special expenses

Section 29
Jointly financed administrative activities

(Programme 24 of the medium-term plan for the period 2002-2005)

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* The present document contains section 29 of the proposed programme budget for the biennium 2002-2003. The approved programme budget will subsequently be issued in final form as *Official Records of the General Assembly, Fifty-sixth Session, Supplement No. 6* (A/56/6/Rev.1).

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Part X
Jointly financed administrative activities and special expenses

Section 29
Jointly financed administrative activities

(Programme 24 of the medium-term plan for the period 2002-2005)

Overview

29.1 Provisions under this section cover the requirements of five administrative organizational units financed on an inter-agency basis. They are:

(a) The International Civil Service Commission and its secretariat;

(b) The Joint Inspection Unit and its secretariat;

(c) The secretariat of subsidiary machinery of the Administrative Committee on Coordination concerned with administrative and programme issues: the High-level Committee on Management and the High-level Committee on Programmes, as well as inter-agency activities related to the coordination of information and communication technology policy, which are presented in the present section as distinct components of the ACC activities.

29.2 With regard to the latter, it is noted that following a review process initiated by the Secretary-General in consultation with the executive heads of the other organizations of the United Nations common system, the Administrative Committee on Coordination, at its second regular session of 2000, decided to streamline its subsidiary machinery and to establish two high-level committees, namely, the High-level Committee on Management and the High-level Committee on Programmes, to enable it to concentrate on strategic issues affecting the future of the United Nations system. Work previously undertaken through the Consultative Committee on Programme and Operational Questions and the Consultative Committee on Administrative Questions is now carried out through these two high-level committees. Accordingly, the Consultative Committee on Programme and Operational Questions and the Consultative Committee on Administrative Questions were abolished. In the area of coordination of information and communication technology policy, guidance will be provided by the High-level Committee on Management, while the functions of the former Information Systems Coordination Committee will be carried out through a network of task forces and working groups.

29.3 Provisions for the five jointly financed components are made under the regular budget on a net basis and represent only the United Nations share in the related budgets. Nevertheless, the full budgets of the International Civil Service Commission and the Joint Inspection Unit are also presented to the General Assembly for its consideration and approval in accordance with the statutes of those two bodies. The comments of the Administrative Committee on Coordination on the budget proposals of the Joint Inspection Unit for the biennium 2002-2003, which are required by its statute, is contained in annex II to the present section.

29.4 The proposals for the regular budget appropriation made under this section reflect a decrease of $87,600 over the level approved for the biennium 2000-2001. This decrease is the net result of a reduction in the combined gross budgets of the jointly financed bodies and the change in the percentage share of the United Nations (including UNHCR and UNRWA), in accordance with the formula agreed upon by ACC.

29.5 The percentage distribution of regular budget resources under this section is as shown in table 29.1.

Table 29.1 **Percentage distribution of regular budget resources by component**

Component	*Regular budget*
A. International Civil Service Commission	56.7
B. Joint Inspection Unit	27.8
C. High-level Committee on Management of ACC	6.2
D. High-level Committee on Programmes of ACC	3.0
E. Information and communication technology policy coordination activities of ACC	6.3
Total	**100.0**

29.6 The regular budget resources under this section reflect a decrease of 1.0 per cent before recosting compared with the 2000-2001 revised appropriation.

Table 29.2 **Summary of resource requirements by component**

(Thousands of United States dollars)

Regular budget

Component	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
A. International Civil Service Commission	3 699.3	4 479.3	46.6	1.0	4 525.9	247.7	4 773.6
B. Joint Inspection Unit	2 627.9	2 372.7	(149.8)	(6.3)	2 222.9	21.0	2 243.9
C. High-level Committee on Management	543.5	438.6	37.4	8.5	476.0	4.4	480.4
D. High-level Committee on Programmes	604.4	245.9	(15.6)	(6.3)	230.3	2.1	232.4
E. Information and communication technology policy coordination activities	427.7	484.0	(6.2)	(1.2)	477.8	4.7	482.5
Total	**7 902.8**	**8 020.5**	**(87.6)**	**(1.0)**	**7 932.9**	**279.9**	**8 212.8**

A. International Civil Service Commission

Regular budget resource requirements (before recosting): $4,525,900

29.7 By its resolution 3357 (XXIX) of 18 December 1974, the General Assembly established the International Civil Service Commission for the regulation and coordination of the conditions of service of the United Nations common system. Under its statute, the Commission is a subsidiary organ of the General Assembly. It performs its functions in respect of the United Nations and of those specialized agencies and other international organizations that participate in the United Nations common system. In the exercise of its functions, the Commission is guided by the principle set out in the agreements between the United Nations and the other organizations, aiming

at the development of a single unified international civil service through the application of common personnel standards, methods and arrangements. Under article 21, paragraph 2, of the statute of the International Civil Service Commission, a provision is made for the inclusion of the ICSC budget in the regular budget of the United Nations. The budget estimates for the Commission are submitted by the Secretary-General after consultation with the Administrative Committee on Coordination on the basis of proposals made by the Commission.

29.8 Under the statutory provisions, the Commission makes recommendations to the General Assembly on the broad principles for determining the conditions of service of the common system staff, the scale of salaries and post adjustments, specific allowances and benefits for staff in the Professional and higher categories and the scales of staff assessment. The Commission establishes the methods by which the principles for determining conditions of service should be applied, the rates of allowances and benefits (other than pensions and those falling under the purview of the General Assembly), as well as the conditions of entitlement to those allowances and benefits, and standards of travel. The Commission is also responsible for the classification of duty stations for the purpose of applying post adjustments. It conducts surveys of the best prevailing conditions of employment for the General Service and related categories of staff at the headquarters duty stations and makes recommendations to the organizations on salaries and allowances based on those surveys. The Commission establishes job classification standards for all categories of staff and advises organizations of the common system on the development of such standards. It also makes recommendations to the organizations on issues pertaining to human resources management, such as recruitment, mobility, career development, gender balance, staff training and development.

29.9 The overall broad objectives of the Commission's programme of work are: (a) to continue to maintain a common system of salaries, allowances and benefits; (b) to establish and maintain procedures and/or methodologies; (c) to establish and maintain post adjustment classifications and daily subsistence allowance rates for some 200 countries and areas around the world; (d) to conduct surveys of the best prevailing conditions of employment for General Service staff at headquarters duty stations; (e) to develop and maintain job classification standards; and (f) to provide guidance and advice on various human resources management issues.

29.10 The Chairman of the Commission is responsible for directing the work of ICSC. As the Chief Administrative Officer of the Commission, the Executive Secretary is responsible for preparing the budget estimates for the Commission, in close consultation with the Chairman and Vice-Chairman, and for submitting them to the Secretary-General.

Programme of work of the International Civil Service Commission

29.11 It is expected that ICSC will hold two sessions with a total duration of six weeks in 2002 and two sessions with a total duration of four to five weeks in 2003. Of the two sessions held each year, one will take place in New York and the other will be held elsewhere, in principle at the headquarters of one of the participating organizations of the United Nations common system. The Commission may also decide to establish working groups on selected issues. Those working groups would be composed of members of the Commission or its secretariat, as well as representatives of the member organizations and staff. It is expected that during the biennium 2002-2003, four such working groups will be established and that each of the groups will meet for approximately two weeks. Furthermore, it is anticipated that representatives of the Commission will participate in the meetings (1 meeting per year) of the technical working groups established by the governing bodies of the participating organizations.

29.12 The Commission's Advisory Committee on Post Adjustment Questions will hold one session of one-week duration in each year of the biennium. As is the case with members of ICSC, the members of the Advisory Committee are entitled to travel and subsistence expenses in accordance

with the rules established by the General Assembly for members of organs and subsidiary organs of the United Nations serving in their individual capacity.

29.13 For the biennium 2002-2003, the Commission will place greater emphasis on the area of human resources management, in line with the integrated framework for human resources management approved by the General Assembly in its resolution 55/223 of 23 December 2000, following the recommendation of the Commission (A/55/30, annex II). The framework, which consists of six major human resources areas and a number of sub-areas, will serve as a guide for the Commission's future work.

29.14 ICSC will also continue to discharge its mandated responsibilities in the areas of salaries, allowances and benefits by, inter alia: (a) conducting comparator country studies for the identification of the highest paid civil service in applying the Noblemaire principle; (b) conducting surveys of the best prevailing conditions of employment for the General Service staff at headquarters duty stations; and (c) establishing and/or updating post adjustment and hardship classifications and daily subsistence allowance rates.

29.15 The secretariat of the Commission is composed of the Office of the Executive Secretary, the Cost-of-Living Division, the Personnel Policies Division and the Salaries and Allowances Division.

29.16 The main activities to be undertaken by the Cost-of-Living Division in the biennium 2002-2003 include: (a) carrying out and processing periodic cost-of-living surveys in non-headquarters duty stations; (b) conducting comprehensive place-to-place surveys in New York and Geneva; (c) monthly updating of post adjustment indices and establishment of post adjustment classifications; (d) publishing of post adjustment reports on a monthly basis; (e) management of the rental subsidy scheme, which is linked to the post adjustment system; (f) methodological research on post adjustment required by a number of events, including the review of the pay and benefits system; (g) carrying out joint post adjustment development projects with statistical agencies of the European Commission and the Organisation for Economic Cooperation and Development to improve the quality of post adjustment and, over the long term, achieve resource savings through the joint calculation of post adjustment; (h) providing secretariat services to the Advisory Committee on Post Adjustment Questions; and (i) improving the technical skills of staff to enable them to fully utilize new information technology systems and to master new statistical approaches. The users of the outputs of the Division are the United Nations common system, Member States, non-governmental organizations and the private sector worldwide, which use them as a benchmark for expatriate staff.

29.17 In the biennium 2002-2003, the main activities of the Personnel Policies Division include the conduct of new studies emanating from the integrated framework for human resources management and ongoing operational and client-oriented activities. These are: (a) a review of the pay and benefit system; (b) finalization of draft standards of conduct for the international civil service; (c) classification of duty stations according to conditions of life and work (hardship scheme), including recommendations for hazard pay; (d) preparation and issuance of a monthly vacancy announcement bulletin for the United Nations system; (e) training and information activities; and (f) technical advice and coordination on job classification matters.

29.18 The programme of work of the Salaries and Allowances Division derives from the Commission's mandates under articles 10 to 12 of its statute. In the biennium 2002-2003, the Division will carry out the following main activities: (a) studies on the application of the Noblemaire principle and annual monitoring of remuneration levels of the comparator (the United States federal civil service); (b) reviews of methodologies for determining various allowances and benefits; (c) review of benefits and allowances and staff assessment rates; (d) surveys of General Service salaries at Vienna and Bern; (e) monthly updates of daily subsistence allowance rates; (f) non-headquarters

surveys in preparation for methodology review; and (g) review of pay and benefits as they relate to salaries and allowances.

29.19 The budget for the biennium 2002-2003 is based on the Commission's programme of work for the biennium and reflects a comprehensive internal review of the activities of the Office of the Executive Secretary and the Commission's three substantive divisions. Recommendations of the Board of Auditors, based on the management audit of the ICSC secretariat, were also taken into account in the preparation of the estimates. The full budget for the biennium 2002-2003 amounts to $12,069,600, at 2000-2001 rates, reflecting a decrease of $94,900. The share of the United Nations (including UNHCR and UNRWA) amounts to $4,525,900, reflecting an increase of $46,600 as a result of a slight upward revision of the underlying percentage share, in accordance with the formula agreed upon by the Administrative Committee on Coordination.

Table 29.3 **Resource requirements: United Nations share in the budget of the International Civil Service Commission**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	4 479.3	4 525.9	-	-
Total	**4 479.3**	**4 525.9**	**-**	**-**

29.20 Resource requirements in the amount of $4,525,900, reflecting an increase of $46,600, relate to the contribution of the United Nations to the budget of ICSC for the biennium 2002-2003 based on its share of 37.5 per cent. The increase of $46,600 is the net result of a decrease in the full budget being more than offset by a slight upward revision of the percentage share of the United Nations in the ICSC budget.

B. Joint Inspection Unit

Regular budget resource requirements (before recosting): $2,222,900

29.21 The Joint Inspection Unit, created on an experimental basis in 1968, was established, with effect from 1 January 1978, by the General Assembly in its resolution 31/192 of 22 December 1976, in which it also approved the Unit's statute. The Unit is the only system-wide independent external oversight body, and it is accountable to the General Assembly and the competent legislative organs of the specialized agencies and other international organizations within the United Nations system that accept its statute. The expenditures of the Unit are shared by its participating organizations, as agreed upon by them.

29.22 In accordance with article 20 of its statute, the budget of the Joint Inspection Unit is included in the regular budget of the United Nations. Its budget estimates are established by the Secretary-General after consultation with the Administrative Committee on Coordination on the basis of proposals made by the Unit. In that connection, in its resolution 55/230 of 23 December 2000, the General Assembly reaffirmed article 20 of the Unit's statute as well as paragraph 182 of its resolution 54/249 of 23 December 1999, and requested the Secretary-General to submit the report of the Administrative Committee on Coordination on the budget proposals made by the Unit, as required by its statute.

29.23 According to the statute, the Inspectors have the broadest powers of investigation in all matters bearing on the efficiency of services and the proper use of funds and provide an independent view through inspection and evaluation aimed at improving management and methods and at achieving greater coordination among organizations. This is accomplished through an annual work programme consisting of an average of 10 to 12 reports, as well as notes and confidential letters. The Unit submits an annual report on its activities to the General Assembly and to the competent legislative organs of its other participating organizations.

29.24 In line with the directives of the legislative organs of its participating organizations, the Unit takes full advantage of its system-wide competence in undertaking comparative analysis on trends and problems faced by various organizations and proposing harmonized, practical and concrete solutions. It focuses its work on important priority items for the participating organizations, identifying concrete managerial, administrative and programming questions aimed at providing the legislative organs of participating organizations with practical and action-oriented recommendations on precisely defined issues.

29.25 By its resolution 54/16 of 29 October 1999, the General Assembly invited the Unit, while preparing its annual programme of work, to give priority to the reports requested by the participating organizations. As such requests may come after the initial establishment of the programme of work for a particular year, the Unit needs flexibility to adapt its programme of work and the related resources to new requests. For the biennium 2002-2003, the Unit intends to introduce a new approach aimed at improving its research capacity by reallocating its Professional post resources with a view to widening its capacity and allowing more flexibility in the use of external expertise under short-term contracts.

29.26 The resources requested for appropriation in the United Nations regular budget represent provisions only for the United Nations share of the Unit's full budget. The full budget of the Joint Inspection Unit is, however, presented to the General Assembly for its consideration and approval. That budget for the biennium 2002-2003 amounts to $6,968,300 at 2000-2001 rates, reflecting a decrease of $1,200. The share of the United Nations (including UNHCR and UNRWA) amounts to $2,222,900, reflecting a decrease of $149,800. The larger decrease in the share of the United Nations is a result of a decrease in the underlying percentage share, in accordance with the formula agreed upon by the Administrative Committee on Coordination.

Table 29.4 **Resource requirements: United Nations share in the budget of the Joint Inspection Unit**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	2 372.7	2 222.9	-	-
Total	**2 372.7**	**2 222.9**	**-**	**-**

29.27 The resource requirements in the amount of $2,222,900, reflecting a decrease of $149,800, relate to the United Nations share in the budget of the Unit for the biennium 2002-2003, which is 31.9 per cent. The decrease of $149,800 is attributable to the combined effect of a lower full budget combined with a downward revision of the percentage share of the United Nations.

C. High-level Committee on Management of the Administrative Committee on Coordination

Regular budget resource requirements (before recosting): $476,000

29.28 The High-level Committee on Management, established by the Administrative Committee on Coordination at its second regular session of 2000 as a subsidiary organ, provides guidance in all areas covering administration, management and finance that were previously within the purview of the Consultative Committee on Administrative Questions. In addition to the periodic sessions of the Committee, the new arrangement envisages an extensive network of task forces, ad hoc working parties and expert groups on specific issues within the purview of the Committee. Meetings of functional specialists, such as finance and budget directors or human resources directors of the participating organizations, are convened to address specific functions formerly undertaken by the Consultative Committee on Administrative Questions. In this context, human resources directors meet prior to the sessions of the International Civil Service Commission to review matters under consideration by the Commission, appoint spokespersons to represent the executive heads of the participating organizations at the Commission sessions and put forward common positions on the relevant issues under consideration. Similarly, finance and budget directors meet to review the proposed budgets and cost-sharing arrangements for ICSC and the Joint Inspection Unit in accordance with their relevant statutes and to review, on behalf of the Administrative Committee on Coordination, the proposed budgets and cost-sharing arrangements for other jointly financed activities, such as those related to inter-organizational security measures.

29.29 The activities of the High-level Committee on Management in the area of administration and management aim at improving and harmonizing practices and policies in the organizations of the United Nations system and promoting efficiency and economy through management reform in connection with their administrative operations. Those objectives are pursued in the fields of human resources, budget, finance and general administration, including management systems, travel operations, procurement and other general services. Particular attention is paid to actions of the participating organizations stemming from decisions of the intergovernmental organs entrusted with system-wide coordination, such as the General Assembly, the Economic and Social Council and the Committee for Programme and Coordination and the expert bodies responsible for oversight, examination, regulation and control in administrative areas such as the Advisory Committee on Administrative and Budgetary Questions, the International Civil Service Commission, the Joint Inspection Unit, and the Panel of External Auditors of the United Nations, the specialized agencies and the International Atomic Energy Agency. The Committee also deals with matters of system-wide concern that may be brought to its attention by individual participating organizations.

29.30 During the biennium 2002-2003, in the personnel and general administration areas the High-level Committee on Management will place emphasis on human resources management and reform of the common system by continuing specific studies covering the role and function of the international civil service and its underpinnings, the development of a senior management cadre, the further development of system-wide standards on contractual patterns and employment conditions and the implications of other management reforms, such as downsizing and outsourcing, for the participating organizations. The recommendations for possible approaches and ways to create a common management culture are an essential element of those studies. Also, particular emphasis will be placed on developing a common understanding of modern recruitment and candidate selection techniques. Attention will also be given to such issues as reform of the post adjustment system and its effects on the common system, performance management and reward mechanisms. Specific studies will be undertaken with a view to monitoring the reform efforts being made by the organizations of the common system and reporting to the Committee thereon. Also, a

series of follow-up studies emanating from policy decisions of the Administrative Committee on Coordination on improving the status of women and the work/family agenda will be undertaken.

29.31 In the financial and budgetary areas, the emphasis in the biennium 2002-2003 will be on issues with system-wide implications arising from decisions, recommendations and requests of central intergovernmental and expert organs. Specific attention will be paid to the exchange of information on the development of new information systems in the financial and administrative areas. There will be continuing emphasis on such aspects of management reform as further development of the accounting standards formulated at the request of the General Assembly, taking into account the views of, among others, the Panel of External Auditors, and recent developments relating to enhancing the international public sector accounting standards. Cash management and operation of financial and general systems, including management issues relating to productivity improvement and development of "best practices", are also on the agenda of the Committee for the biennium.

29.32 The work of the High-level Committee on Management is supported by its secretariat, which provides administrative support services by: (a) acting as a source of information on human resources, financial, budgetary and administrative practices and serving as a focal point for information exchange between the participating organizations and the International Civil Service Commission; (b) advising administrations of the participating organizations and staff representatives on matters affecting the common system and maintaining close contact with permanent missions on those issues, as appropriate; (c) assisting the participating organizations in periodic negotiations with representatives of temporary conference staff; and (d) facilitating agreements among participating organizations on issues in the areas of competence of the Committee.

Outputs

29.33 During the biennium 2002-2003 the following outputs will be delivered:

(a) Substantive outputs

(i) Substantive and technical support for two annual meetings of the High-level Committee on Management and its task forces, ad hoc meetings of human resources, finance and budget directors and working parties, such as the Working Party on Accounting Standards;

(ii) Inter-agency statistical reports on personnel, financial and general administrative subjects for submission to central intergovernmental bodies and to the organizations of the common system;

(iii) Coordination of negotiations and administration of agreements with the associations of free-lance interpreters and translators;

(iv) Information on various common system issues to the permanent missions, upon request;

(b) Administrative support services

(i) Maintenance of the common system personnel database;

(ii) Preparation of questionnaires, analyses, studies and draft records of proceedings of various meetings and undertaking of related follow-up actions.

Table 29.5 **Resource requirements: United Nations share in the budget of the High-level Committee on Management of the Administrative Committee on Coordination**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	438.6	476.0	-	-
Total	**438.6**	**476.0**	**-**	**-**

29.34 The resource requirements in the amount of $476,000, reflecting an increase of $37,400, relate to the United Nations share (including UNHCR and UNRWA) in the costs of the secretariat of the High-level Committee on Management. The increase of $37,400 reflects a combined effect of a slight increase in the full budget of the Committee and the upward revision of the United Nations percentage share in those costs.

D. High-level Committee on Programmes of the Administrative Committee on Coordination

Regular budget resource requirements (before recosting): $230,300

29.35 The High-level Committee on Programmes was established by the Administrative Committee on Coordination at its second regular session of 2000 as a subsidiary organ to strengthen the capacity of ACC in promoting concerted and effective responses by the common system to emerging challenges and issues. The Committee is a senior-level inter-agency mechanism intended to address issues of international cooperation and development on a broad basis, promote synergies among policies and programmes so as to enhance their overall impact, oversee on a continuing basis the inter-agency arrangements and initiatives of inter-agency concern and help to guide them towards mutually reinforcing results. This new mechanism will thus allow the executive heads of the participating organizations to concentrate in ACC on strategies that affect the common system and on their overall impact. The work programme for inter-agency coordination in this area addresses programme coordination requirements resulting from relevant policy decisions of intergovernmental bodies and the direction provided by ACC.

29.36 The objectives of the activities in the programme area are to advise and assist the Administrative Committee on Coordination in promoting complementarities and in mobilizing the United Nations system's analytical, normative and operational capacity in support of common goals and agreed strategies. The achievement of those objectives requires, among other things, analysis and development of the system's response to global, regional and national objectives and priorities and preparation of recommendations for ACC on policy options and measures in response to decisions of intergovernmental bodies.

29.37 The High-level Committee on Programmes is to foster system-wide cooperation and coordination as well as to strengthen knowledge-sharing in policy, programme and operational areas. The Committee also addresses issues of strategic planning, policy and programme development and implementation. It promotes and supports integrated and coordinated action of the common system in response to decisions of and follow-up to major United Nations conferences and summits, including, in particular, the decisions of the Millennium Summit. With regard to the latter, the Committee takes inventory of inter-agency initiatives and actions relevant to the achievement of the goals and targets of the Millennium Declaration (General Assembly resolution 55/2) being

taken in all parts of the common system. The Committee also serves as a forum for inter-agency dialogue, consultations and coordination on development and for the sharing of experiences on policy development, programming and monitoring modalities. It contributes to the translation of strategies and policies into broad guidance and oversight of coordination and of effective programme implementation at the country level. In implementing its mandate, the Committee utilizes innovative, timely and cost-effective working mechanisms, including the consideration of policy themes and clusters.

29.38 In addition to the system-wide implementation of the goals and targets of the United Nations conferences and summits, and in particular those of the Millennium Declaration, the work of the High-level Committee on Programmes involves follow-up of ACC decisions and conclusions. At its October 2000 session, ACC identified a number of new areas within the purview of the High-level Committee on Programmes, which include issues relating to globalization, such as poverty, HIV/AIDS and collaboration with civil society. Another important area of responsibility of the Committee relates to inter-agency support of and contribution to the intergovernmental processes originated by the functional commissions of the Economic and Social Council.

29.39 During the biennium 2002-2003, the High-level Committee on Programmes will concentrate on issues of strategic planning, policy and programme development and implementation, and monitoring of developments in those areas in organizations of the common system so as to strengthen the convergence and cohesion of related programmes and to maximize their impact in support of system-wide objectives, intergovernmentally agreed policies and strategic approaches developed by ACC. A major objective for the biennium is to contribute to the translation of strategies and policies into broad guidelines for the formulation of joint and interrelated programmes and activities by organizations of the common system and to oversee the coordination of programme implementation at the country level.

29.40 In order to achieve those goals, the work programme for the biennium includes the sharing of common system experiences on policy development, programming and monitoring modalities, such as results-based approaches and the integration of statistics and indicators into the policy formulation process. Special attention is paid to enhancing the capacity of the system and Member States to assess and measure progress in the pursuit of agreed goals and to streamlining the requirements for national reporting. The Committee will facilitate and promote a dialogue and propose ways of enhancing collaboration and interaction with the private sector, non-governmental organizations and other parts of civil society with a view to contributing to the achievement of agreed system-wide goals. The initiatives and activities in these areas are carried out through various inter-agency mechanisms in specialized fields, including time-bound task forces and other ad hoc machinery, with a designated lead agency or agencies. These mechanisms also apply to the area of operational activities and matters relating to field-level coordination through the resident coordinator system. To this end, the necessary interface with other relevant mechanisms, such as the United Nations Development Group, is also supported.

29.41 The work of the High-level Committee on Programmes is supported by its secretariat, which: (a) acts as a source of information for the member organizations on policy, programme and operational issues; (b) coordinates the preparation of documentation for the Committee; and (c) facilitates, coordinates and undertakes research on issues within the purview of the Committee.

29.42 During the biennium 2002-2003 the following outputs will be delivered:

(a) Substantive outputs

(i) Substantive and technical support to meetings of the High-level Committee on Programmes as well as to its working groups and various ad hoc task forces, including the preparation of related sessional documentation and reports of the Committee;

(ii) Substantive input to reports to be submitted to the General Assembly and the Economic and Social Council on issues within the purview of the Committee (annual report on progress achieved towards implementation of the Millennium Declaration and reports on programmes and resources, in collaboration with the High-level Committee on Management) and system-wide comments on reports of the Joint Inspection Unit on policy, programme and operational issues;

(iii) Reports for consideration by the Committee, including one on the issue of global public goods focusing on three to five salient issues, and position papers, guidelines, etc., of system-wide relevance in policy, programme and operational areas, such as the ACC guidelines on follow-up action for mainstreaming capacity-building on results-based budgeting into United Nations system programmes and activities (in collaboration with the High-level Committee on Management);

(iv) Liaison with other relevant coordinating mechanisms, such as the United Nations Development Group, with a view to avoiding duplication, maximizing synergies and achieving savings;

(b) Administrative support services

(i) Monitoring the system's efforts in relation to contributions by the participating organizations towards achieving the Millennium Declaration's goal of reducing extreme poverty, launching a global campaign on poverty eradication and strengthening the capacity of the system for achieving and monitoring progress in poverty eradication through the use and/or provision of improved data;

(ii) Developing policy guidance for United Nations system action on salient global issues outlined in the Millennium Declaration, including the establishment and maintenance of an inventory of work relevant to the goals and targets of the Millennium Declaration being undertaken by the common system;

(iii) Contributing in relevant forums and promoting information and knowledge on a system-wide basis;

(iv) Contributing to suitable training and learning modules on issues within the mandate of the High-level Committee on Programmes, including those at the field level (in collaboration with relevant inter-agency mechanisms and the United Nations Staff College).

Table 29.6 **Resource requirements: United Nations share in the budget of the High-level Committee on Programmes of the Administrative Committee on Coordination**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	245.9	230.3	-	-
Total	**245.9**	**230.3**	-	-

29.43 The regular budget resource requirements in the amount of $230,300, reflecting a decrease of $15,600, relate to the United Nations share (including UNHCR and UNRWA) in the costs of the secretariat of the High-level Committee on Programmes. The decrease of $15,600 reflects the

combined effect of a reduction in the full budget of the Committee and the downward revision of the United Nations percentage share in those costs.

E. Information and communication technology policy coordination activities of the Administrative Committee on Coordination

Regular budget resource requirements (before recosting): $477,800

29.44 Activities under this heading are aimed at enhancing the coordination and harmonization of information and communication technology activities in the organizations of the United Nations system. The coordination of information and communication technology policy among the organizations of the system is an essential element for ensuring that the system is well-equipped to mobilize information and communication technology for development through the formulation of common solutions and joint processes. This includes the establishment of umbrella contracts as well as the creation of tools to simplify access to information on best practices and standards in areas such as Internet policies, library systems, electronic documentation handling, telecommunication technology developments, privacy protection and information technology policies.

29.45 The extraordinary developments in the field of information technology and communications over the past few years have shifted the focus and concern of Member States and the Administrative Committee on Coordination with regard to inter-agency cooperation in the coordination of information technology, communications practices and information sharing. Information and communications technology has become pervasive in all programmatic and administrative activities at both the policy and the administrative levels, requiring enhanced policy coordination. As a part of its efforts to strengthen and streamline its activities in this area, ACC decided at its second regular session of 2000 that policy guidance in the area of information and communication technology would be provided by the newly established High-level Committee on Management, while the functions of the former Information Systems Coordination Committee would be carried out through a network of task forces and working groups. The High-level Committee on Management will pursue this responsibility as a major and distinct component of its work programme.

29.46 At its first meeting the High-level Committee on Management identified the following priority areas for information and communication technology policy coordination activities: (a) capitalizing on the organizations' information and communication technology investments by recommending system-wide information and communication technology initiatives, common services and joint procurement; (b) initiating system-wide innovations, particularly with respect to simplifying access to information and the use of the information and communication technologies to improve staff safety and security; and (c) providing a forum for broad sharing of knowledge among the information and communication technology experts throughout the United Nations common system with a view to supporting the relevant work of both the High-level Committee on Management and the High-level Committee on Programmes. The task forces and ad hoc working parties will pursue specific projects and activities in the area of information and communication technologies. In addition, targeted meetings of functional specialists, such as the information and communication technology directors or chief information officers, or meetings of technical specialists in areas such as telecommunications and information services, will also be convened to discuss relevant issues.

29.47 During the biennium 2002-2003, the work on information and communication technology policy coordination will focus, inter alia, on: (a) the design and use of appropriate tools for sharing knowledge among the information and communication technology experts in the participating organizations; (b) harmonization of the use of information and communication technologies in

specific management areas, such as enhancing staff security and safety; (c) coherent strategies for the management of electronic information and the efficient dissemination of electronic information to Member States and the public, through, for example, the development of a United Nations portal; and (d) making required substantive information accessible to staff members of United Nations system organizations regardless of location (especially those in field locations).

29.48 The secretariat will provide administrative support services towards: (a) ensuring that the participating organizations can share knowledge on the information and communication technology trends, projects and problems to make the best use of expertise in the system; (b) assisting the task forces and groups of specialists in their work on projects in priority areas determined by the High-level Committee on Management and the High-level Committee on Programmes; and (c) ensuring wide access to information and communication technologies by ACC and its secretariat.

Outputs

29.49 During the biennium 2002-2003 the following outputs will be delivered:

(a) Substantive outputs

(i) Substantive and technical support to the ad hoc meetings of senior information and communication technology managers and to meetings of task forces and working groups of technical experts in specific project areas, including the preparation of questionnaires, analyses and studies, the management of consultants and technical experts, the drafting of reports and records of proceedings and the provision of follow-up actions;

(ii) Cooperation with other inter-agency bodies on the development and use of joint purchasing frameworks for procurement related to information and communication technologies;

(b) Administrative support services

(i) Maintenance of public and restricted web sites for the dissemination of information on system-wide issues for use by ACC and its committees, task forces and working groups, as well as by participating organizations, permanent missions and other interested parties;

(ii) Maintenance of repositories of activities;

(iii) Maintenance of inter-agency information systems on behalf of participating organizations;

(iv) Provision of information on information and communication technology issues to the permanent missions, upon request.

Table 29.7 **Resource requirements: United Nations share in costs of the information and communication technology policy coordination activities of the Administrative Committee on Coordination**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	484.0	477.8	-	-
Total	**484.0**	**477.8**	-	-

29.50 The resource requirements in the amount of $477,800, reflecting a decrease of $6,200, relate to the United Nations share (including UNHCR and UNRWA) in the costs of the information and communication technology policy coordination activities of the Administrative Committee on Coordination. The decrease in the amount of $6,200 represents the net effect of a slight increase in the full budget of those activities and the downward revision of the United Nations percentage share in those costs.

Table 29.8 **Summary of follow-up action taken to implement relevant recommendations of the Advisory Committee on Administrative and Budgetary Questions**

Brief description of the recommendation	*Action taken to implement the recommendation*
Advisory Committee on Administrative and Budgetary Questions (A/54/7, chap. II)	
The Advisory Committee recommended that in the next budget estimates, the full cost of the inter-agency activities be given for each of the entities included in the section (para. X.4).	In line with past practice, direct costs chargeable to the account of each inter-agency body are included in the cost estimates. Given the nature of the activities, the Administrative Committee on Coordination and its subsidiary organs have their sessions concurrently at the headquarters of participating organizations. The costs associated with those meetings are traditionally absorbed by the host organizations. Given the fact that such associated costs are not accounted for separately by the host organizations, it is not feasible to identify such costs in the many separate specialized agency budgets with existing budget methodology.

Annex I

Indicative resource requirements
Jointly financed administrative activities

Table A.29.1 **Summary of requirements by component and source of funds (United Nations share)**

(Thousands of United States dollars)

Regular budget

Component	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
A. International Civil Service Commission	3 699.3	4 479.3	46.6	1.0	4 525.9	247.7	4 773.6
B. Joint Inspection Unit	2 627.9	2 372.7	(149.8)	(6.3)	2 222.9	21.0	2 243.9
C. High-level Committee on Management	543.5	438.6	37.4	8.5	476.0	4.4	480.4
D. High-level Committee on Programmes	604.4	245.9	(15.6)	(6.3)	230.3	2.1	232.4
E. Information and communication technology policy coordination activities	427.7	484.0	(6.2)	(1.2)	477.8	4.7	482.5
Total	**7 902.8**	**8 020.5**	**(87.6)**	**(1.0)**	**7 932.9**	**279.9**	**8 212.8**

Table A.29.2 **Summary of requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Grants and contributions	7 902.8	8 020.5	(87.6)	(1.0)	7 932.9	279.9	8 212.8
Total	**7 902.8**	**8 020.5**	**(87.6)**	**(1.0)**	**7 932.9**	**279.9**	**8 212.8**

A. International Civil Service Commission

1. United Nations share

Table A.29.3 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Grants and contributions	3 699.3	4 479.3	46.6	1.0	4 525.9	247.7	4 773.6
Total	**3 699.3**	**4 479.3**	**46.6**	**1.0**	**4 525.9**	**247.7**	**4 773.6**

A.29.1 In accordance with the formula agreed upon by the Administrative Committee on Coordination, the share of the United Nations (including UNHCR and UNRWA) in the total cost of the Commission is estimated at $4,525,900, representing about 37.5 per cent of the full budget of ICSC. The growth of $46,600 is the net result of a decrease in the full budget being more than offset by a slight increase in the percentage share of the United Nations.

2. Total requirements for the International Civil Service Commission (full budget)

Table A.29.4 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	6 317.3	7 670.6	208.6	2.7	7 879.2	557.6	8 436.8
Other staff costs	163.4	221.6	-	-	221.6	12.1	233.7
Non-staff compensation	606.6	698.0	-	-	698.0	57.9	755.9
Consultants and experts	1 041.2	903.4	(358.5)	(39.6)	544.9	29.8	574.7
Travel of representatives	618.1	754.7	-	-	754.7	41.3	796.0
Travel of staff	332.1	413.7	-	-	413.7	22.6	436.3
Contractual services	26.7	18.3	-	-	18.3	1.1	19.4
General operating expenses	1 157.9	1 380.2	55.0	3.9	1 435.2	452.6	1 887.8
Hospitality	3.8	4.4	-	-	4.4	0.2	4.6
Supplies and materials	32.2	44.1	-	-	44.1	2.4	46.5
Furniture and equipment	108.3	55.5	-	-	55.5	3.0	58.5
Total	**10 407.6**	**12 164.5**	**(94.9)**	**(0.7)**	**12 069.6**	**1 180.6**	**13 250.2**

Table A.29.5 **Post requirements**

Category	Established regular budget posts		Temporary posts				Total	
			Regular budget		Extrabudgetary			
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
D-2	1	1	-	-	-	-	1	1
D-1	3	3	-	-	-	-	3	3
P-5	3	3	-	-	-	-	3	3
P-4/3	10	10	-	1	-	-	10	11
P-2/1	3	3	-	-	-	-	3	3
Subtotal	**20**	**20**	**-**	**1**	**-**	**-**	**20**	**21**
General Service								
Principal level	2	2	-	1	-	-	2	3
Other level	22	22	-	-	-	-	22	22
Subtotal	**24**	**24**	**-**	**1**	**-**	**-**	**24**	**25**
Total	**44**	**44**	**-**	**2**	**-**	**-**	**44**	**46**

Resource requirements (before recosting)

Requirements for Commission members

Other staff costs

A.29.2 The provision of $166,300, at the maintenance level, covers costs related to temporary assistance for the meetings of ICSC and the Advisory Committee on Post Adjustment Questions held away from the United Nations, including interpretation, translation and typing.

Travel of representatives

A.29.3 The estimated requirements of $754,700, at the maintenance level, relate to travel and subsistence allowance in respect of: (a) the attendance of 13 members of ICSC at its sessions in New York; (b) the attendance of 15 members of the Commission at its sessions away from New York; (c) field visits of the members of the Commission in the context of studies pertaining to specific aspects of the conditions of service of field staff; (d) attendance by members of the Advisory Committee on Post Adjustment Questions at its sessions; (e) attendance by the Chairman and the Vice-Chairman, to ensure proper coordination and contact with the organizations of the common system, at meetings with executive heads, meetings of the working groups established by the organizations and/or the meetings of their governing bodies, and at meetings of the United Nations Joint Staff Pension Board; and (f) at least one field visit by the Chairman and Vice-Chairman each year, with a view to maintaining contact with the administration and staff at field locations on a continuing basis.

Non-staff compensation

A.29.4 The estimated requirements of $698,000, at the maintenance level, relate to honorariums ($580,800) and pension contributions ($117,200) for the two full-time members of the Commission, namely, the Chairman and Vice-Chairman, in accordance with General Assembly resolutions 37/131 of 17 December 1982, 40/256 of 18 December 1985, 45/249 of 21 December

1990 and 55/238, section VII, of 23 December 2000. The estimates for honorariums are based on the relevant General Assembly resolutions and the procedures for adjusting the honorariums for inflation. The resources requested for pension contributions of the Chairman and Vice-Chairman are based on the amounts approved by the Assembly and on the procedure for adjusting the pensionable remuneration amounts of the above-mentioned officials between comprehensive reviews.

Requirements for the secretariat of the Commission

Posts

A.29.5 The estimated requirements of $7,879,200, reflecting an increase of $208,600, relate to the continuation of 20 posts in the Professional category and above and 24 General Service posts and the establishment, initially on a temporary basis, of two new temporary posts (1 P-3 and 1 General Service (Principal level)). The new posts are to support and maintain the Commission's integrated management information system, which has been developed following the recommendations of the Board of Auditors adopted by the General Assembly in its resolution 51/216 of 18 December 1996. The relevance of the posts will be reviewed in the light of experience acquired as the system becomes fully operational.

Other staff costs

A.29.6 Requirements estimated at $22,100 will provide for approximately four work-months of general temporary assistance at the General Service level for replacement of staff on extended sick leave and during peak workload periods. It is also estimated that the amount of $33,200 will be necessary to cover overtime requirements in connection with the need to meet deadlines for pre-session and in-session documents of the Commission.

Consultants and experts

A.29.7 The resources estimated at $544,900, reflecting a reduction of $358,500, will be required for the following:

(a) Studies and surveys related to cost-of-living conditions ($287,600), including the collection of price data for goods and services in the context of post adjustment surveys at headquarters and field duty stations; data on housing costs at headquarters duty stations to be used in the context of place-to-place comparisons and time-to-time adjustments of housing costs; the purchase of outside data for testing purposes; and consultations with external sources in connection with cost-of-living studies;

(b) Consultancy services in connection with studies emanating from the integrated human resources framework, the production of a compendium of best practices in the area of human resources management and the conduct of workshops and seminars organized by the Commission and common system organizations on emerging trends in human resources management ($68,300);

(c) Consultancy services in connection with studies and other activities related to salaries and allowances ($189,000), including the updating of the New York/Washington, D.C., cost-of-living differential for net remuneration calculations; actuarial studies for the comparison of pensions and health-care benefits of selected potential comparators with those offered by the current comparator; determination of the cost-of-living differential in the context of comparator country studies; General Service salary surveys at Vienna and Bern; and reimbursement of the cost of data on the average salaries paid in the comparator civil service

provided to the secretariat in the context of the remuneration comparisons. These studies are part of the five-year cycle of salary surveys mandated by the General Assembly in its resolution 52/216 of 22 December 1997.

A.29.8 The decrease of $358,500 under this heading is the net result of discontinuing a provision for the development of the Commission's integrated management information system and an increase resulting from the new provision related to the five-year salary surveys.

Travel of staff

A.29.9 Requirements amounting to $413,700, at the maintenance level, relate to official travel of staff ($297,600) and travel of staff to meetings ($116,100). Under travel to meetings, resources would enable a limited number of staff to attend the Commission's sessions away from New York in order to provide secretariat services and technical support to the Commission. Other staff travel relates to the following: (a) cost-of-living surveys at 2 headquarters locations; (b) participation by the secretariat in cost-of-living surveys at approximately 10 non-headquarters duty stations; (c) General Service salary surveys in Vienna and Bern; (d) coordination with the comparator civil service; (e) participation in the subcommittees and working groups of the High-level Committee on Management of ACC; (f) reviews of conditions of service in the field in the context of the classification of duty stations according to conditions of work and life; (g) organization by the secretariat of an annual workshop on the United Nations salary and post adjustment systems; and (h) participation by the secretariat in the working groups established by the governing bodies of the organizations and/or the meetings of the governing bodies themselves and meetings of other intergovernmental bodies.

Contractual services

A.29.10 The provision of $18,300, at the maintenance level, will cover training ($12,000) and external printing ($6,300) costs. The training requirements provide for attendance of the secretariat at outside specialized courses in such areas as human resources development and salary administration. The courses are generally not offered by the United Nations Training Service. The external printing costs relate to the issuance of updated versions of the booklets on the United Nations common system of salaries, allowances and benefits, as well as on the post adjustment system.

General operating expenses

A.29.11 Provisions of $1,435,200, reflecting an increase of $55,000, will cover: (a) the rental of premises, including electricity and other maintenance costs; (b) the rental and maintenance of office equipment, such as photocopying machines; (c) the rental and maintenance of data-processing equipment; (d) communications; (e) the Commission's share of maintenance of the technical infrastructure of the local area network, as well as maintenance of the office automation equipment at the secretariat; and (f) shipment and distribution of documents to Commission members and other miscellaneous expenditures. The estimated increase is due primarily to an increase in the Commission's share of maintenance of the LAN technical infrastructure and maintenance of the secretariat's office automation equipment.

Hospitality

A.29.12 An amount of $4,400, at the maintenance level, will be used by the secretariat to host official functions on the occasion of meetings of working groups dealing with specific issues, as well as hospitality extended to officials of international and intergovernmental organizations.

Supplies and materials

A.29.13 The requirements of $44,100, at the maintenance level, relate to the purchase of supplies for office automation equipment, photocopying machines, stationery and general office supplies.

Furniture and equipment

A.29.14 The requirements of $55,500, at the maintenance level, will provide for the regular replacement of office equipment, such as calculators, furniture and filing cabinets, and the replacement of the office automation equipment.

B. Joint Inspection Unit

1. United Nations share

Table A.29.6 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropri-ation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Grants and contributions	2 627.9	2 372.7	(149.8)	(6.3)	2 222.9	21.0	2 243.9
Total	**2 627.9**	**2 372.7**	**(149.8)**	**(6.3)**	**2 222.9**	**21.0**	**2 243.9**

A.29.15 In accordance with the formula agreed upon by the Administrative Committee on Coordination, the share of the United Nations (including UNHCR and UNRWA) in the total cost of the Joint Inspection Unit is estimated at $2,222,900, representing about 31.9 per cent of the full budget of the Unit. The decrease of $149,800 is due to the combined effect of a lower full budget for the Joint Inspection Unit combined with the application of a lower percentage share of the United Nations.

2. Total requirements for the Joint Inspection Unit (full budget)

Table A.29.7 Requirements by object of expenditure

(Thousands of United States dollars)

Regular budget

Object of expenditure	1998-1999 expenditure	2000-2001 appropriation	Resource growth		Total before recosting	Recosting	2002-2003 estimate
			Amount	Percentage			
Posts	7 131.6	6 264.1	18.4	0.2	6 282.5	116.4	6 398.9
Other staff costs	39.5	21.8	35.4	162.3	57.2	0.3	57.5
Consultants and experts	21.4	10.7	-	-	10.7	0.2	10.9
Travel of staff	396.1	531.5	(65.4)	(12.3)	466.1	25.5	491.6
Contractual services	1.3	13.3	10.4	78.1	23.7	0.3	24.0
General operating expenses	82.6	63.9	-	-	63.9	0.5	64.4
Supplies and materials	3.1	12.4	-	-	12.4	0.1	12.5
Furniture and equipment	101.5	51.8	-	-	51.8	0.6	52.4
Total	**7 777.1**	**6 969.5**	**(1.2)**	**-**	**6 968.3**	**143.9**	**7 112.2**

Table A.29.8 Post requirements

Category	Established regular budget posts		Temporary posts				Total	
			Regular budget		Extrabudgetary			
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
D-2	1	1	-	-	-	-	1	1
P-5	2	2	-	-	-	-	2	2
P-4/3	5	6	-	-	-	-	5	6
P-2/1	2	-	-	-	-	-	2	-
Subtotal	**10**	**9**	**-**	**-**	**-**	**-**	**10**	**9**
General Service								
Principal level	1	1	-	-	-	-	1	1
Other level	8	10	-	-	-	-	8	10
Subtotal	**9**	**11**	**-**	**-**	**-**	**-**	**9**	**11**
Total	**19**	**20**	**-**	**-**	**-**	**-**	**19**	**20**

Resource requirements (before recosting)

Inspectors

Posts

A.29.16 The requirements under this heading ($3,047,000), at the maintenance level, relate to the salaries and emoluments of 11 Inspectors appointed by the General Assembly under the terms approved in its resolution 31/192 of 22 December 1976.

Other staff costs

A.29.17 The estimates of $21,800, at the maintenance level, relate to requirements under general temporary assistance and cover the cost of secretarial services rendered to Inspectors while in New York attending sessions of the General Assembly and on other official business, as well as the replacement of staff on maternity and sick leave.

Travel

A.29.18 The requirements of $466,100 reflect a reduction of $65,400 due to an anticipated increase in the use, whenever appropriate, of videoconferences to replace travel. During the biennium, it is expected that travel will be required in connection with the following:

(a) Three reports and/or notes related to technical cooperation, humanitarian assistance and peacekeeping per annual work programme cycle, each involving the travel of one Inspector and one researcher to the field and to the headquarters of at least two participating organizations;

(b) Four administrative/management system-wide reports and/or notes per annual work programme cycle, each involving the travel of two Inspectors and one researcher to the headquarters of at least three participating organizations;

(c) Four administrative/management reports and/or notes on a single organization per annual work programme cycle, each involving the travel of an average of one Inspector and one researcher to the headquarters of one participating organization, to a regional commission or to two other duty stations;

(d) Travel of Inspectors to present reports to legislative organs of the organizations participating in the Joint Inspection Unit;

(e) Travel of the Chairman, Vice-Chairman, a designated Inspector and/or the Executive Secretary to attend management and administrative meetings and/or discussions and to represent the Unit at meetings of legislative organs of participating organizations, involving two missions per year to United Nations Headquarters, one mission to the headquarters of one other participating organization and one mission to a regional commission.

Secretariat of the Unit

Posts

A.29.19 The requirements of $3,235,500, reflecting an increase of $18,400, relate to: (a) the continuation of eight established posts in the Professional category and above, including a D-2 post for the Executive Secretary, two P-5, two P-4, three P-3 and eight General Service posts, including one at the Principal level; (b) the establishment of one new P-4 post; (c) the establishment of two new General Service (Other level) posts to provide additional secretarial support; and (d) the abolition of two P-2 posts. The new P-4 post is required to strengthen the research capacity of the Unit by providing the specialized skills needed to perform research and prepare reports requiring specialized expertise in complex issues. The abolition of the two P-2 posts is based on the fact that, because of the complexity of the activities of the Unit, junior-level staff did not prove to be efficient, as they lacked the necessary expertise and knowledge of the United Nations system issues that were within the competence of the Unit.

Other staff costs

A.29.20 Requirements amounting to $35,400 provide for the hiring of individual contractors to supplement the Unit's in-house expertise with specialized knowledge in order to enhance its capacity to handle specialized research in the context of the projects under the Unit's annual programme of work.

Consultants and experts

A.29.21 The estimated requirements of $10,700, at the maintenance level, will cover the provision of specialized advice and technical services to the Inspectors in areas where the required expertise is lacking. Although technical support is provided for the Unit's studies by the participating organizations, impartial outside advice is sometimes necessary, primarily to assist in the analysis and interpretation of data, to comment on the technical soundness of findings and recommendations and to make observations on draft reports.

Contractual services

A.29.22 The provision of $23,700, reflecting growth of $10,400, will cover the cost of data-processing services ($4,900) and the rental of radio and video broadcasting facilities ($18,800). The growth is attributable to an expected increase in the number of videoconference sessions and to the maintenance needs of the Unit's web site.

General operating expenses

A.29.23 The requirements of $63,900, at the maintenance level, relate to the rental and maintenance of equipment, communications and the maintenance of office automation equipment, such as servers, personal computers and printers.

Supplies and materials

A.29.24 The requirements of $12,400, at the maintenance level, cover the cost of supplies for office automation equipment (laser and ink-jet printer and fax cartridges), stationery and office supplies, internal reproduction supplies and specialized books and subscriptions to periodicals.

Furniture and equipment

A.29.25 The provision of $51,800, at the maintenance level, relates to costs associated with the ongoing process of developing applications of information technology within the Unit and the replacement of office automation equipment, following the recommendations of the Technical Innovations Committee of the United Nations Office at Geneva.

C. High-level Committee on Management of the Administrative Committee on Coordination

1. United Nations share

Table A.29.9 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropri-ation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Grants and contributions	543.5	438.6	37.4	8.5	476.0	4.4	480.4
Total	**543.5**	**438.6**	**37.4**	**8.5**	**476.0**	**4.4**	**480.4**

A.29.26 In accordance with the formula agreed upon by the Administrative Committee on Coordination, the share of the United Nations (including UNHCR and UNRWA) in the total cost of the secretariat of the High-level Committee on Management of ACC is estimated at $476,000, representing 37.5 per cent of its budget. The growth of $37,400 reflects the combined effect of a slight increase in the full budget and an increase in the percentage share of the United Nations.

2. Total requirements for the High-level Committee on Management (full budget)

Table A.29.10 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropri-ation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	1 293.0	1 014.8	-	-	1 014.8	12.3	1 027.1
Consultants and experts	11.2	17.8	3.1	17.4	20.9	0.2	21.1
Travel of staff	117.1	129.3	(8.5)	(6.5)	120.8	6.6	127.4
Contractual services	51.4	67.6	4.6	6.8	72.2	0.7	72.9
General operating expenses	35.4	27.3	(1.9)	(6.9)	25.4	0.3	25.7
Supplies and materials	3.0	6.7	-	-	6.7	0.1	6.8
Furniture and equipment	-	5.9	3.2	54.2	9.1	-	9.1
Total	**1 511.1**	**1 269.4**	**0.5**	**-**	**1 269.9**	**20.2**	**1 290.1**

Table A.29.11 **Post requirements**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
D-1	2	2	-	-	-	-	2	2
P-5	1	1	-	-	-	-	1	1
Subtotal	**3**	**3**	**--**	**--**	**--**	**-**	**3**	**3**
General Service								
Other level	2	2	-	-	-	-	2	2
Total	**5**	**5**	**--**	**--**	**--**	**--**	**5**	**5**

Resource requirements (before recosting)

Posts

A.29.27 The requirements of $1,014,800 provide for three posts in the Professional category and above (2 D-1 and 1 P-5) and two posts in the General Service category. The D-1 posts are for the Secretary of the High-level Committee on Management, who is also primarily responsible for human resources issues within the purview of the Committee, and for the Inter-Agency Policy Adviser on Finance and Budget. In organizing the implementation of Committee decisions, the Secretary is supported by the Senior Administrative Officer at the P-5 level and by two General Service (Other level) staff.

Consultants and experts

A.29.28 The provision of $20,900, reflecting an increase of $3,100, covers studies relating to the development of capabilities for the analysis of personnel data and individual entitlements. The increase relates mainly to the additional provision to cover the costs related to the work on converting the existing mainframe database to a more user-friendly and cost-effective system.

Travel of staff

A.29.29 The requirements of $120,800, reflecting a decrease of $8,500, provide for the following: (a) travel of staff to meetings of the High-level Committee on Management held at locations outside Geneva and meetings of task forces and working parties set up by the Committee; (b) travel to attend sessions of the International Civil Service Commission and meetings of human resources, budget and finance directors; and (c) travel to attend sessions of the Fifth Committee and to meet with the Technical Group of the Panel of External Auditors, as required.

Contractual services

A.29.30 The requirements of $72,200, including an increase of $4,600, provide for data-processing services, including the cost of computer time, data storage and direct access required for the development, processing and maintenance of the United Nations system's personnel database and for the updating, maintenance and further development of the Internet web site, as well as the use of electronic mail facilities.

General operating expenses

A.29.31 The provision of $25,400, reflecting a decrease of $1,900, covers costs related to communications, maintenance of office automation equipment and miscellaneous services provided to the Committee secretariat.

Supplies and materials

A.29.32 The requirements of $6,700, at the maintenance level, provide for supplies and materials for data-processing, text-processing and facsimile equipment and for the acquisition of specialized reference publications.

Furniture and equipment

A.29.33 The provision of $9,100, reflecting an increase of $3,200, relates to the cost of replacing office automation equipment and acquiring software licences.

D. High-level Committee on Programmes of the Administrative Committee on Coordination

1. United Nations share

Table A.29.12 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Grants and contributions	604.4	245.9	(15.6)	(6.3)	230.3	2.1	232.4
Total	**604.4**	**245.9**	**(15.6)**	**(6.3)**	**230.3**	**2.1**	**232.4**

A.29.34 In accordance with the formula agreed upon by the Administrative Committee on Coordination, the share of the United Nations (including UNHCR and UNRWA) in the budget of the High-level Committee on Programmes is estimated at $230,300, representing 32.2 per cent of its full budget. The reduction of $15,600 reflects the combined effect of a decrease in the full budget of the Committee and in the percentage share of the United Nations.

2. Total requirements for the High-level Committee on Programmes (full budget)

Table A.29.13 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	730.3	605.1	-	-	605.1	0.2	605.3
Other staff costs	-	2.6	(0.7)	(26.9)	1.9	-	1.9
Consultants and experts	22.6	24.9	(6.3)	(25.3)	18.6	0.2	18.8
Travel of staff	53.4	63.7	(5.2)	(8.1)	58.5	3.2	61.7
Contractual services	1.0	0.6	0.3	50.0	0.9	-	0.9
General operating expenses	14.7	18.4	4.2	22.8	22.6	0.2	22.8
Supplies and materials	4.0	4.5	(0.7)	(15.5)	3.8	0.1	3.9
Furniture and equipment	8.5	2.1	2.3	109.5	4.4	0.1	4.5
Total	**834.5**	**721.9**	**(6.1)**	**(0.8)**	**715.8**	**4.0**	**719.8**

Table A.29.14 **Post requirements**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
D-1	-	-	1	1	-	-	1	1
P-4/3	-	-	1	1	-	-	1	1
Subtotal	-	-	2	2	-	-	2	2
General Service								
Other level	-	-	1	1	-	-	1	1
Total	-	-	3	3	-	-	3	3

Resource requirements (before recosting)

Posts

A.29.35 The requirements of $605,100 provide for salary and related costs for two temporary posts in the Professional category and above (1 D-1 and 1 P-4) and one General Service post. The D-1 post is for the Secretary of the High-level Committee on Programmes. The incumbent of the P-4 post and the support staff assist the Secretary in organizing the work and implementing the decisions of the Committee.

Other staff costs

A.29.36 The provision of $1,900, reflecting a reduction of $700, covers the cost of general temporary assistance to meet peak workload requirements in servicing meetings of working groups and task forces held away from the Palais des Nations.

Consultants and experts

A.29.37 The requirements of $18,600, reflecting a decrease of $6,300, provide for consultancy services to undertake in-depth analysis of a wide range of technical issues for which the internal expertise is insufficient.

Travel of staff

A.29.38 The requirements of $58,500, reflecting a decrease of $5,200, relate to travel of the secretariat staff for (a) servicing Committee meetings held away from Geneva; (b) attending sessions of the General Assembly and Economic and Social Council, as required; and (c) participating, as resource persons in relevant training and learning programmes, such as those organized by the United Nations Staff College, UNDP and other United Nations system entities.

Contractual services

A.29.39 The provision of $900, including an increase of $300, is for the updating of software.

General operating expenses

A.29.40 The provision of $22,600, reflecting an increase of $4,200, relates to the rental and maintenance of a photocopying machine, communications and maintenance of office automation equipment. The growth is due primarily to the increased use of videoconferencing to replace travel.

Supplies and materials

A.29.41 The requirements of $3,800, reflecting a decrease of $700, provide for the purchase of office supplies and materials.

Furniture and equipment

A.29.42 The provision $4,400, including growth of $2,300, is for the acquisition and replacement of office automation equipment.

E. Information and communication technology policy coordination activities of the Administrative Committee on Coordination

1. United Nations share

Table A.29.15 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Grants and contributions	427.7	484.0	(6.2)	(1.2)	477.8	4.7	482.5
Total	**427.7**	**484.0**	**(6.2)**	**(1.2)**	**477.8**	**4.7**	**482.5**

A.29.43 In accordance with the formula agreed upon by the Administrative Committee on Coordination, the share of the United Nations (including UNHCR and UNRWA) in the total cost of the information and communication technology policy coordination activities of ACC is estimated at $477,800,

representing 37.4 per cent of the total costs. The decrease of $6,200 reflects the net effect of a slight increase in the full cost of the activities and a decrease in the percentage share of the United Nations.

2. Total requirements for the information and communication technology policy coordination activities (full budget)

Table A.29.16 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	390.6	500.2	–	–	500.2	(106.9)	393.3
Other staff costs	319.9	44.6	(36.7)	(82.2)	7.9	–	7.9
Consultants and experts	161.3	507.0	(100.7)	(19.8)	406.3	3.5	409.8
Travel of staff	53.0	39.1	3.8	9.7	42.9	2.3	45.2
Contractual services	238.7	38.4	210.6	548.4	249.0	2.1	251.1
General operating expenses	37.7	72.7	(35.0)	(48.1)	37.7	0.2	37.9
Supplies and materials	2.6	9.6	(7.1)	(73.9)	2.5	(0.1)	2.4
Furniture and equipment	53.1	62.8	(32.0)	(50.9)	30.8	0.4	31.2
Total	**1 256.9**	**1 274.4**	**2.9**	**0.2**	**1 277.3**	**(98.5)**	**1 178.8**

Table A.29.17 **Post requirements**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
D-1	1	1	–	–	–	–	1	1
Subtotal	**1**	**1**	**–**	**–**	**–**	**–**	**1**	**1**
General Service								
Other level	1	1	–	–	–	–	1	1
Total	**2**	**2**	**–**	**–**	**–**	**–**	**2**	**2**

Resource requirements (before recosting)

Posts

A.29.44 The requirements of $500,200 provide for the post of the Inter-Agency Adviser on Information and Communication Technologies and a supporting post in the General Service category. The incumbent of the General Service post also serves as a network information assistant.

Other staff costs

A.29.45 The provision of $7,900, reflecting a decrease of $36,700, covers the cost of general temporary assistance needed for peak workload periods during sessions of task forces and working groups.

Consultants and experts

A.29.46 The requirements of $406,300, reflecting a decrease of $100,700, provide for consultancy services to assist the task forces and working groups in the following areas: (a) simplifying access to information through the development of a United Nations system portal; (b) recommendations for the implementation of international standards for electronic information; (c) harmonization of software purchase and use; (d) recommendations on best practices for recruiting and retaining information and communication technology staff; and (e) implementation of field telecommunications standards for the safety and security of staff. The decrease of $100,700 reflects the reorganization of resources related to services provided by the International Computing Centre, which were previously included under this heading and are now reported under contractual services.

Travel of staff

A.29.47 The provision of $42,900, including an increase of $3,800, covers costs related to the travel of the Inter-Agency Adviser on Information and Communication Technologies: (a) to participate in senior-level information and communication technology meetings; (b) to support and participate in the information and communication technology task force meetings; (c) to attend other inter-agency meetings concerned with issues of information and communication technologies; and (d) to attend seminars on information and communication technology issues. The increase of $3,800 is due to a need to respond to the mandate for increased development of coherent information systems and best practices in information and communication technologies among organizations of the common system.

Contractual services

A.29.48 The requirements of $249,000, reflecting an increase of $210,600, relate to reimbursement of the International Computing Centre for the following services: (a) web hosting of knowledge-sharing services and United Nations system-wide information systems and piloting of Internet technologies; and (b) usage of the ICC mainframe by the Administrative Committee on Coordination secretariat as a whole. The growth of $210,600 is due primarily to the consolidation, under this heading, of the resources related to reimbursement of the ICC costs, which were previously budgeted under other objects of expenditure.

General operating expenses

A.29.49 The requirements of $37,700, reflecting a reduction of $35,000, provide for communication costs, including those related to the videoconferencing for task force meetings, and equipment maintenance costs. The decrease of $35,000 reflects the reorganization of resources relating to reimbursement of ICC for services that are now consolidated under contractual services.

Supplies and materials

A.29.50 The provision of $2,500, reflecting a decrease of $7,100, covers the cost of stationery and other office supplies, including photocopying and computer supplies.

Furniture and equipment

A.29.51 The requirements of $30,800, including a decrease of $32,000, provide for the purchase of a network server computer and the replacement of office automation equipment. The network server computer is for the local area network at Geneva to provide common services to a Geneva office of the ACC secretariat.

Annex II

Comments of the Administrative Committee on Coordination on the budget proposals of the Joint Inspection Unit

Member organizations of the Administrative Committee on Coordination have reviewed the budget proposals made by the Joint Inspection Unit and are pleased to note that they remain at the same overall dollar level as for the current biennium. Suggestions for minor adjustments, while remaining within the overall dollar limit of the budget proposals, have been discussed with the JIU secretariat and have been incorporated in the budget estimates to be submitted by the Secretary-General.

It is noted that, in the current proposals, the cost of the proposed creation of two new General Service (Other level) posts has been offset by cost reductions in other areas of the budget. However, in line with United Nations budgetary practice, these new posts are to be costed on the basis of 50 per cent utilization in the biennium. ACC member organizations accordingly endorse these changes on the understanding that, in subsequent bienniums, when the full cost of the new posts would be incorporated into the budget proposals, there be a corresponding offset by reductions in other areas.

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Part X
Jointly financed administrative activities and special expenses

Section 30
Special expenses

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* The present document contains section 30 of the proposed programme budget for the biennium 2002-2003. The complete proposed programme budget will subsequently be issued in final form as *Official Records of the General Assembly, Fifty-sixth Session, Supplement No. 6* (A/56/6/Rev.1).

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Section 30
Special expenses

Overview

30.1 Under section 30, Special expenses, resources are provided to cover specific expenditure requirements for: (a) inter-organizational security measures; (b) after-service health insurance; (c) compensatory payments; (d) general insurance charges; (e) bank charges; and (f) pension payments to former Secretaries-General.

Table 30.1 **Resource requirements by component**

(Thousands of United States dollars)

(1) *Regular budget*

Component	*1998-1999 expenditure*	*2000-2001 appropri-ation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
A. Inter-organizational security measures	726.8	3 177.4	(752.6)	(23.6)	2 424.8	132.7	2 557.5
B. After-service health insurance	37 840.5	46 759.4	3 415.0	7.3	50 174.4	3 685.8	53 860.2
C. Compensatory payments	1 714.9	1 921.1	(290.0)	(15.0)	1 631.1	82.5	1 713.6
D. General insurance	1 053.4	1 260.5	-	-	1 260.5	68.9	1 329.4
E. Bank charges	3 186.2	692.6	-	-	692.6	37.9	730.5
F. Pension payments to former Secretaries-General	667.2	700.7	50.2	7.1	750.9	40.7	791.6
Total	**45 189.0**	**54 511.7**	**2 422.6**	**4.4**	**56 934.3**	**4 048.5**	**60 982.8**

(2) *Extrabudgetary*

	1998-1999 expenditure	*2000-2001 estimate*	*2002-2003 estimate*
Total	**3 920.4**	**6 080.9**	**7 105.3**
Total (1) and (2)	**49 109.4**	**60 592.6**	**68 088.1**

Table 30.2 **Post requirements**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
P-1/P-5	16	-	-	-	-	-	16	-
Subtotal	**16**	-	-	-	-	-	**16**	-
General Service								
Local level	16	-	-	-	-	-	16	-
Total	**32**	-	-	-	-	-	**32**	-

A. Inter-organizational security measures

Resource requirements (before recosting): $2,424,800

30.2 The United Nations Security Coordinator acts on behalf of and reports directly to the Secretary-General to ensure a coherent response by the United Nations to any emergency situation and is responsible for all policy and procedural matters related to staff security, including decisions related to all aspects of evacuation. The United Nations Security Coordinator formulates detailed recommendations aimed at ensuring the safety and security of staff members and eligible family members of the entire United Nations system, initiates discussions with representatives of agencies, political departments and other relevant offices in the Organization on current and potential security-related problems, coordinates, plans and implements inter-agency security and safety programmes and acts as the focal point for inter-agency cooperation regarding security. The main objectives are to ensure that staff members of the organizations of the United Nations system are able to carry out their functions in an atmosphere of safety and security and to take whatever action is required to remove them when they are no longer able to operate in safety.

30.3 Effective in the biennium 1996-1997, the United Nations requirements for these activities have been budgeted on a net basis, namely, only the United Nations share of the costs of the staff of the Office of the United Nations Security Coordinator and insurance coverage for hazardous duty stations was included in the United Nations regular budget. At the same time, the full budget for the activities has been available for review by the General Assembly. The costs reflected in the full budget were shared by the participating organizations on the basis of the cost-sharing formula approved annually by the Administrative Committee on Coordination. In addition, the provisions of General Assembly resolutions on unforeseen and extraordinary expenditures continue to apply to security expenses for which requirements cannot be foreseen in advance, such as costs related to evacuations, the provision of movable equipment for security purposes, the hiring of short-term security personnel in an emergency and field security missions deemed necessary by the United Nations Security Coordinator. All costs included in the full budget for these activities, as well as those incurred under the resolution on unforeseen and extraordinary expenditures, are apportioned to the participating organizations in accordance with the above-mentioned formula. The United Nations has overall responsibility for administering the full budget of the inter-organizational security system on behalf of the participating organizations.

30.4 In its resolution 54/192 of 17 December 1999, the General Assembly recognized the need to strengthen the Office of the United Nations Security Coordinator and the need for a full-time

United Nations Security Coordinator to enhance the capacity of the Office to discharge its duties. In response to that resolution, the Secretary-General proposed the establishment under the regular budget of a full-time post of United Nations Security Coordinator at the Assistant Secretary-General level to provide the essential focus and leadership for the security and safety operation for United Nations system personnel in the field (A/C.5/54/56). The proposal reflects the need to respond expeditiously and effectively to the increasingly volatile security situation on the ground and to improve the coordination of the United Nation system's security-related efforts in the field, as well as the need to interact directly with local authorities and heads of specialized agencies on sensitive and urgent security issues. Subsequently, pursuant to General Assembly resolutions 54/192 and 54/249 of 23 December 1999, the Secretary-General submitted a report (A/55/494) in which he outlined a comprehensive programme for enhancing the safety and security of United Nations personnel, including proposals for substantially strengthening the security support structure and related operational arrangements in the field. In that report, with a view to responding to the most immediate needs, proposals were submitted on strengthening the operations of the Office on an interim basis effective January 2001, pending the submission by the Secretary-General of comprehensive proposals to the General Assembly at its fifty-sixth session in the context of the proposed programme budget for the biennium 2002-2003. Given the paramount importance of security and with a view to ensuring the effective functioning of the security system in the field, the Secretary-General proposed that all the costs be assumed by the United Nations under its regular budget.

30.5 By section II of its resolution 55/238 of 23 December 2000, the General Assembly decided to establish under the regular budget, effective 1 January 2001, 16 additional Professional posts (2 P-5, 10 P-4 and 4 P-3) and 16 additional Local level posts, both at Headquarters and in the field, and to appropriate the related operational resources for the Office of the United Nations Security Coordinator, to enable the Secretary-General to undertake the most immediate measures for strengthening the security management system of the United Nations. The Assembly also requested the Secretary-General, in his capacity as Chairman of the Administrative Committee on Coordination, to develop, in coordination with executive heads of the United Nations specialized agencies, funds and programmes, an effective mechanism for cost-sharing arrangements. In that connection, the Secretary-General was requested to ensure that in future the costs of the security management system would be included in the regular budget, to be managed by the United Nations, contingent upon a formal arrangement with the concerned agencies, funds and programmes for participation in the funding of security arrangements and reimbursement of the United Nations for services provided, under income section 2, General income, of the programme budget. In addition, the Assembly requested the Secretary-General to submit to it at its fifty-sixth session, through the Advisory Committee on Administrative and Budgetary Questions, proposals on such cost-sharing arrangements and decided that, in the meantime, the established cost-sharing arrangements between the United Nations and its specialized agencies, funds and programmes would remain in place until it decided otherwise.

30.6 Consultations with the executive heads of the United Nations funds and programmes and specialized agencies on the modalities for implementing section II of resolution 55/238 have been initiated. In the light of the complexity of the issues under discussion and the need for a multilateral agreement on operational and financial arrangements to be presented to the Administrative Committee on Coordination for review, it is not possible within the established timetable to reflect in the proposed programme budget for the biennium 2002-2003 the proposals for the full implementation of that resolution. In the course of consultations, however, the organizations participating in the security and safety system for United Nations personnel have again stressed the urgent need for coordination of the security management system by a high-level United Nations official on a full-time basis, given the serious security situation on the ground at

present. The Secretary-General is firmly committed to pursuing this key element of his proposals for enhanced security arrangements.

30.7 On that basis, the proposal for establishing, effective 1 January 2002, a full-time position of United Nations Security Coordinator at the Assistant-Secretary-General level, with the responsibilities detailed in the note by the Secretary-General on strengthening of United Nations security coordination (A/C.5/54/56), is hereby submitted as a high-priority and indispensable item. At the same time, given the present phase of consultations with the United Nations funds, programmes and specialized agencies on the operational and financial modalities of the new security management system and in line with the provisions of resolution 55/233 of 23 December 2000 on the proposed programme budget outline for the biennium 2002-2003, the proposals for additional resources for the comprehensive security management system will be submitted to the General Assembly at its fifty-sixth session, in the context of the revised estimates pertaining to the United Nations security and safety management system requirements, along with proposals for the financial modalities of the operation. With regard to the arrangements for financing of the operation, the Secretary-General intends to maintain at this stage the cost-sharing arrangements currently in force until such time as alternative arrangements are agreed upon by the participating organizations and acted upon by the Assembly.

30.8 Implementing section II of resolution 55/238 in 2001 requires, as an interim measure, that the 32 new posts approved by the General Assembly at its fifty-fourth session as from 1 January 2001 be charged directly and in their entirety against section 30. The posts for 2001 have accordingly been shown as regular budget posts, as the cost of such posts cannot yet be shared with the funds, programmes and agencies concerned. The existing cost-sharing agreement extends only to coverage of the initial appropriation for the biennium 2000-2001, and its extension to any new resources in future is now subject to negotiations with the programmes, funds and agencies concerned. In the negotiations, the Secretariat will endeavour to adhere as closely as possible to the existing principles of cost sharing already agreed upon so as to maximize the chance of success. Therefore, it is believed that the optimal method of proceeding would be to follow the format utilized in the programme budget proposals for the biennium 2000-2001. Thus, the appropriation requested under section 30 of the present budget proposal and in any subsequent revised estimates would be limited to the United Nations share of inter-organizational security measures in full conformity with established practice for those expenses and consistent with the budgeting arrangements agreed to by the Assembly in respect of other jointly financed activities, including both the International Civil Service Commission and the Joint Inspection Unit. Consistent with the established format, the total requirement for the Office of the United Nations Security Coordinator would also be shown as it has been in the past. While this form of presentation would differ in detail from that suggested in section II of resolution 55/238, it would in no way change the relative burden of costs falling upon the United Nations and its Member States, and it would have the advantage of maintaining a form of budgetary presentation that is understood by the funds, programmes and agencies concerned and hence would somewhat facilitate the inevitably complex discussions that have to be conducted with the cost-sharing parties concerned.

Outputs

30.9 The following outputs will be delivered by the Office of the United Nations Security Coordinator during the biennium 2002-2003:

(a) Parliamentary documentation. Annual report of the Secretary-General on respect for the privileges and immunities of officials of the United Nations and the specialized agencies and related organizations;

(b) Other substantive activities

(i) Maintaining liaison with permanent missions of Member States as necessary;

(ii) Technical material: United Nations Field Security Handbook and United Nations Security Operations Manual;

(c) Coordination, harmonization and liaison (RB/XB)

(i) Coordinating with organizations of the United Nations system on all aspects of inter-agency security cooperation, including planning and implementing of inter-agency security and safety programmes, as well as organizing and managing the evacuation of United Nations system staff, as necessary;

(ii) Annual reports to the Administrative Committee on Coordination;

(d) Administrative support services (RB/XB)

(i) Collecting, interpreting and disseminating information regarding potential threats to the security of staff;

(ii) Monitoring the prevailing level of security risk for each field office;

(iii) Assessing the level of security planning and preparedness and ensuring the viability of a specific detailed security plan at each duty station for both international and national staff;

(iv) Briefing of staff prior to their assignment to a duty station;

(v) Preparing monthly security and travel advisories and daily updates on security issues;

(vi) Organizing, managing and coordinating evacuation of United Nations staff and their dependants as necessary;

(vii) Supervising and instructing the field-based corps of field security officers, who are hired on an inter-agency basis by UNDP;

(viii) Undertaking security-related evaluation missions to appraise specific aspects of security on site;

(ix) Developing, organizing and presenting security-related training programmes and organizing training seminars in cooperation with the United Nations training service and the training services of other organizations;

(x) Conducting investigations, as required, into the deaths of staff members who died in the field under suspicious circumstances;

(xi) Coordinating all issues and actions required in the case of arrest and detention of staff or their dependants;

(xii) Coordinating all issues and any action required in cases of hostage-taking or kidnapping of staff or their dependants;

(xiii) Managing the malicious acts insurance policy, covering approximately 30,000 staff members.

Table 30.3 **Resource requirements: United Nations share of costs related to inter-organizational security measures**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	1 318.2	-	32	-
Non-post	1 859.2	2 424.8	-	-
Total	**3 177.4**	**2 424.8**	**32**	**-**
Extrabudgetary	-	-	-	-

Resource requirements (before recosting)

30.10 The estimated requirements of $2,424,800, reflecting a decrease of $752,600, results from the arrangements detailed in paragraphs 30.6 to 30.8 above. They reflect only the United Nations share of costs of the present structure of the Office of the United Nations Security Coordinator.

B. After-service health insurance

Resource requirements (before recosting): $50,174,400

30.11 After-service health insurance coverage (for hospitalization and medical and dental expenses) is provided to retired staff members and their dependants in accordance with a decision taken by the General Assembly at its twenty-first session. Coverage is also provided to staff members whose appointment is terminated as a result of disability. In all cases, coverage is available only to those who are eligible to receive a periodic benefit from the United Nations Joint Staff Pension Fund or under the rules governing compensation for service-incurred death, injury or illness. In accordance with General Assembly resolution 38/235 of 20 December 1983, the maximum cost-sharing ratio is 2 to 1 between the Organization and the participants.

30.12 By its resolution 40/258 A of 18 December 1985, the General Assembly decided to extend after-service health insurance coverage to former locally recruited staff who participated in a medical expense assistance plan under appendix E to the Staff Rules.

30.13 Following retirement, staff members are eligible for subsidized after-service coverage if they have participated in a United Nations system contributory health insurance plan for at least 10 years and are participating in a United Nations plan at the time of retirement. Staff members who upon retirement have participated in a United Nations contributory plan for at least 5 years are also eligible, provided that they pay the full premium for the period for which their participation falls short of the 10-year requirement for subsidized participation.

30.14 Since the inception of the after-service health insurance programme in the United Nations, the programme has grown in terms of both the number of participants and the related cost. Experience in 1997 and 1998 reflected a somewhat lower than normal rate of increase in both enrolments and medical costs. As a result, growth in terms of total cost had slowed for that period. However, beginning in 1999, the increase in enrolment returned to its average level and is expected to accelerate due to the ageing population of the subscribers. For the biennium 2002-2003, the requirements have been prepared employing the same methodology as in prior years. In view of historical trends and projections based on personnel data, the enrolment figures are expected to increase as an increasing number of staff reach retirement age. The drivers of medical costs,

demographics and prescription drug utilization are also on the rise after several years of relative stability.

Table 30.4 **Resource requirements: after-service health insurance**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	46 759.4	50 174.4	-	-
Total	**46 759.4**	**50 174.4**	-	-
Extrabudgetary	4 254.8	5 241.8	-	-

30.15 The requirements of $50,174,400, including an increase of $3,415,000, are based on an anticipated annual increase in membership in the insurance programme and in insurance premiums during the biennium 2002-2003.

C. Compensatory payments

Resource requirements (before recosting): $1,631,100

30.16 The requirements under compensatory payments provide for compensation to members of commissions, committees and other similar United Nations bodies in the event of death, injury or illness attributable to service with the United Nations. The responsibilities of the United Nations in this area, as well as the rules governing compensatory payments, are detailed in Secretary-General's bulletin ST/SGB/103/Rev.1.

30.17 Compensation is also provided to staff members or their dependants in the event of death, injury or illness attributable to the performance by the staff member of official duties on behalf of the United Nations. The compensation is governed by the specific rules under appendix D to the Staff Rules (ST/SGB/Staff Rules/Appendix D/Rev.1/Amend.1).

30.18 The costs incurred on both those accounts may include death annuities, monthly benefits for incapacity resulting from injury or illness, lump-sum indemnities for permanent disabilities and medical, hospital and other related expenses.

Table 30.5 **Resource requirements: compensatory payments**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	1 921.1	1 631.1	-	-
Total	**1 921.1**	**1 631.1**	-	-
Extrabudgetary	-	-	-	-

30.19 Resource requirements of $1,631,100, including a decrease of $290,000, are based on experience for the period 1997-2000.

D. General insurance

Resource requirements (before recosting): $1,260,500

30.20 The provisions under general insurance relate mainly to insurance of the buildings and property at United Nations Headquarters, including automobiles and works of art, insurance of aircraft used for travel by the Secretary-General but not owned by the United Nations and insurance for other air travel. In addition, in accordance with General Assembly resolution 41/210 of 11 December 1986, the United Nations has established a self-insurance plan for general liability risk in respect of acts occurring within the Headquarters district in the United States of America.

Table 30.6 **Resource requirements: general insurance**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	1 260.5	1 260.5	-	-
Total	**1 260.5**	**1 260.5**	-	-
Extrabudgetary	-	-	-	-

30.21 Based on recent trends, property and liability insurance rates are projected to be relatively stable in the biennium 2002-2003. As a result, the requirements under this heading are at the maintenance level. Included in the requirements of $1,260,500 for general insurance are provisions of $788,700 for commercial insurance and $471,800 for general liability insurance. General liability insurance is broken down as follows:

		(United States dollars)
(a)	Cost of irrevocable letter of credit (in replacement of costs of purchased certificates of insurance)	14 400
(b)	Costs of liability claims processing, associated legal expenses and expert advice	57 400
(c)	Two annual instalments ($200,000 each) for the liability reserve fund under the self-insurance plan in accordance with General Assembly resolution 41/210	400 000
	Total	**471 800**

E. Bank charges

Resource requirements (before recosting): $692,600

Table 30.7 **Resource requirements: bank charges**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	692.6	692.6	-	-
Total	**692.6**	**692.6**	-	-
Extrabudgetary	-	-	-	-

30.22 The requirement of $692,600 relates to transaction costs and other fees for services provided by banks and is based on the current volume of banking transactions. These costs are more than offset by interest income earned on cash balances, which are budgeted under income section 2, General income. United Nations bank balances in United States dollars earn a full market rate of interest, and bank fees are based on rates established through competitive bidding.

F. Pension payments to former Secretaries-General

Resource requirements (before recosting): $750,900

Table 30.8 **Resource requirements: pension payments to former Secretaries-General**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	700.7	750.9	-	-
Total	**700.7**	**750.9**	-	-
Extrabudgetary	-	-	-	-

30.23 The requirement of $750,900, reflecting an increase of $50,200, provides for the retirement allowances of former Secretaries-General, based on the maximum retirement benefit payable as from 1 March 2001. The increase reflects the revision of applicable salary scales effective 1 March 2001.

Table 30.9 **Summary of follow-up action taken to implement relevant recommendations of the Advisory Committee on Administrative and Budgetary Questions**

Brief description of the recommendation	*Action taken to implement the recommendation*
Advisory Committee on Administrative and Budgetary Questions (A/52/7, chap. II)	
The Advisory Committee recommends that the long-term implications and impact of the growth in the liability of the Organization for after-service health insurance benefits be addressed, on a system-wide basis, in a report of the Secretary-General, along with practical indications of how the Secretariat intends to address the issue (para. X.25).	The Secretariat engaged the services of a consulting firm to conduct a study on liabilities for post-retirement health insurance. Based on the findings, the Secretary-General will submit a report to the General Assembly at its fifty-sixth session.

Annex

Indicative resource requirements
Special expenses

Table A.30.1 **Requirements by component and source of funds**

(Thousands of United States dollars)

(1) *Regular budget*

Component	1998-1999 expenditure	2000-2001 appropriation	Resource growth		Total before recosting	Recosting	2002-2003 estimate
			Amount	Percentage			
A. Inter-organizational security measures	726.8	3 177.4	(752.6)	(23.6)	2 424.8	132.7	2 557.5
B. After-service health insurance	37 840.5	46 759.4	3 415.0	7.3	50 174.4	3 685.8	53 860.2
C. Compensatory payments	1 714.9	1 921.1	(290.0)	(15.0)	1 631.1	82.5	1 713.6
D. General insurance	1 053.4	1 260.5	-	-	1 260.5	68.9	1 329.4
E. Bank charges	3 186.2	692.6	-	-	692.6	37.9	730.5
F. Pension payments to former Secretaries-General	667.2	700.7	50.2	7.1	750.9	40.7	791.6
Total	**45 189.0**	**54 511.7**	**2 422.6**	**4.4**	**56 934.3**	**4 048.5**	**60 982.8**

(2) *Extrabudgetary*

1998-1999 expenditure	2000-2001 estimate	Source of funds	2002-2003 estimate
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	
3 342.1	4 254.8	Support to extrabudgetary substantive activities and administrative structures	5 241.8
215.3	820.1	Support to peacekeeping operations	857.5
		(b) Substantive activities	-
363.0	1 006.0	Trust Fund for Security of Staff Members of the United Nations System	1 006.0
-	-	(c) Operational projects	-
Total	**3 920.4**	**6 080.9**		**7 105.3**
Total (1) and (2)	**49 109.4**	**60 592.6**		**68 088.1**

Table A.30.2 **Requirements by object of expenditure**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	-	1 318.2	(1 318.2)	(100.0)	-	-	-
Other staff costs	39 555.4	48 696.6	3 108.9	6.3	51 805.5	3 768.3	55 573.8
Non-staff compensation	667.2	700.7	50.2	7.1	750.9	40.7	791.6
Travel of staff	-	80.5	(80.5)	(100.0)	-	-	-
General operating expenses	4 239.6	2 236.3	(283.2)	(12.6)	1 953.1	106.8	2 059.9
Supplies and materials	-	73.6	(73.6)	(100.0)	-	-	-
Furniture and equipment	-	448.4	(448.4)	(100.0)	-	-	-
Grants and contributions	726.8	957.4	1 467.4	153.2	2 424.8	132.7	2 557.5
Total	**45 189.0**	**54 511.7**	**2 422.6**	**4.4**	**56 934.3**	**4 048.5**	**60 982.8**

(2) *Extrabudgetary*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 estimate*	*2002-2003 estimate*
Posts	215.3	820.1	857.5
Other staff costs	3 342.1	4 254.8	5 241.8
Consultants and experts	292.7	120.0	120.0
Travel of staff	41.1	829.0	829.0
General operating expenses	8.5	40.0	40.0
Furniture and equipment	20.7	17.0	17.0
Total	**3 920.4**	**6 080.9**	**7 105.3**
Total (1) and (2)	**49 109.4**	**60 592.6**	**68 088.1**

Inter-organizational security measures

1. United Nations share

Table A.30.3 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	-	1 318.2	(1 318.2)	(100.0)	-	-	-
Other staff costs	-	16.1	(16.1)	(100.0)	-	-	-
Travel of staff	-	80.5	(80.5)	(100.0)	-	-	-
General operating expenses	-	283.2	(283.2)	(100.0)	-	-	-
Supplies and materials	-	73.6	(73.6)	(100.0)	-	-	-
Furniture and equipment	-	448.4	(448.4)	(100.0)	-	-	-
Grants and contributions	726.8	957.4	1 467.4	153.2	2 424.8	132.7	2 557.5
Total	**726.8**	**3 177.4**	**(752.6)**	**(23.6)**	**2 424.8**	**132.7**	**2 557.5**

Table A.30.4 **Post requirements**

Regular budget

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
P-5	2	-	-	-	-	-	2	-
P-4/3	14	-	-	-	-	-	14	-
Subtotal	**16**	-	-	-	-	-	**16**	-
General Service								
Local level	16	-	-	-	-	-	16	-
Total	**32**	-	-	-	-	-	**32**	-

Resource requirements (before recosting)

A.30.1 In accordance with the formula agreed on by the Administrative Committee on Coordination, the share of the United Nations related to the cost of inter-organizational security measures is estimated at $2,424,800, based on an estimated percentage share of 16.2 per cent of the cost of the Office of the United Nations Security Coordinator and 20 per cent of the cost of insurance coverage.

2. Total requirements for inter-organizational security measures (full budget)

Table A.30.5 Requirements by object of expenditure and source of funds

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	590.8	770.8	4 850.6	629.2	5 621.4	284.3	5 905.7
Other staff costs	3 108.3	3 927.2	3 032.7	77.2	6 959.9	380.8	7 340.7
Travel of staff	185.5	220.6	80.5	36.4	301.1	16.4	317.5
General operating expenses	341.7	153.6	189.7	123.5	343.3	18.6	361.9
Supplies and materials	8.0	6.5	73.6	1 132.3	80.1	4.4	84.5
Furniture and equipment	4.0	5.2	28.2	542.3	33.4	1.8	35.2
Total	**4 238.3**	**5 083.9**	**8 255.3**	**162.3**	**13 339.2**	**706.3**	**14 045.5**

(2) *Extrabudgetary*

1998-1999 expenditure	*2000-2001 estimate*	*Source of funds*	*2002-2003 estimate*
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	
215.3	820.1	Peacekeeping operations	857.5
		(b) Substantive activities	-
		Trust Fund for Security of Staff Members of	
363.0	1 006.0	the United Nations System	1 006.0
-	-	(c) Operational projects	-
578.3	**1 826.1**		**1 863.5**
4 816.6	**6 910.0**		**15 909.0**

Table A.30.6 **Post requirements**

Category	Established regular budget posts		Temporary posts				Total	
			Regular budget		Extrabudgetary			
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
ASG	-	1	-	-	-	-	-	1
D-1	1	1	-	-	-	-	1	1
P-5	-	2	-	-	3	3	3	5
P-4/3	1	15	-	-	4	4	5	19
Subtotal	**2**	**19**	**-**	**-**	**7**	**7**	**9**	**26**
General Service								
Other level	2	3	-	-	2	2	4	5
Other								
Local level	-	16	-	-	-	-	-	16
Total	**4**	**38**	**-**	**-**	**9[a]**	**9[a]**	**13**	**47**

[a] Includes one P-5 and two P-4 posts financed from the support account for peacekeeping operations and six posts provided on a non-reimbursable loan basis by UNDP (1 P-5 and 1 General Service (Other level)), WFP (1 P-4 and 1 General Service (Other level)), the Office for the Coordination of Humanitarian Affairs (1 P-5) and UNICEF, UNHCR and WFP jointly (1 P-4).

Resource requirements (before recosting)

A.30.2 The total estimated requirements of $13,339,200, including an increase of $8,255,300, reflect a transfer from the regular budget of all the costs associated with 32 posts established under the terms of section II of resolution 55/238 of 23 December 2000 and related operational requirements, as well as two new posts (1 at the Assistant Secretary-General level and 1 related General Service (Other level) post).

Posts

A.30.3 Requirements of $5,621,400 relate to the posts reflected in table A.30.6 above. Following the establishment of the interim arrangements detailed in paragraph 30.6 of the main part of the present section, all 38 posts, including the 32 transferred from the regular budget, would be maintained under the full budget arrangements until the General Assembly decides otherwise. The total establishment also includes a new post for the full-time Security Coordinator at the Assistant Secretary-General level, whose responsibilities are detailed in the note by the Secretary-General on strengthening of United Nations security coordination (A/C.5/54/56), and a related General Service (Other level) post for secretarial support.

Other staff costs

A.30.4 Provision of $6,959,900, reflecting an increase of $3,032,700, relates to the cost of hazardous duty station life insurance coverage ($6,943,800) and overtime ($16,100). The hazardous duty station life insurance coverage relates to malicious acts only, that is, for death or disability caused directly by war, invasion, acts of foreign enemies, hostilities, civil war, revolution, rebellion, insurrection, military or usurped power, riots or civil commotion, sabotage, explosion of war weapons, terrorist activities, assault by foreign enemies or any attempt thereat. Inter-organizational life insurance coverage has been obtained on a system-wide basis since 1 January 1990 for all United Nations

staff members required to work in areas that might involve certain risks, as determined by the United Nations Security Coordinator. The growth of $3,032,700 results from increased coverage with respect to death or permanent disability under this policy and is due to the increased level of premiums.

A.30.5 The following categories of staff are covered under this insurance policy: internationally recruited staff assigned to a duty station; internationally recruited staff, experts and consultants on official mission, travel or daily subsistence allowance status; other official United Nations visitors to the designated countries; internationally recruited General Service staff; staff in the Field Service category; and locally recruited staff members.

Travel of staff

A.30.6 The requirement of $301,100, which includes an increase of $80,500, relates to travel of staff at Headquarters and in the field to attend ad hoc inter-agency meetings and to undertake security missions. The increase relates primarily to travel of staff in the field to accommodate the needs of the newly established field security offices.

General operating expenses

A.30.7 Provision of $343,300, reflecting an increase of $189,700, provides for rental and maintenance of premises and utilities in the field, as well as communications, maintenance of equipment and miscellaneous services for both Headquarters and field security offices.

Supplies and materials

A.30.8 The requirement of $80,100, including an increase of $73,600, provides for supplies for office automation equipment and other general office supplies, for both Headquarters and field security offices.

Furniture and equipment

A.30.9 The provision of $33,400, including an increase of $28,200, is made for the acquisition of communications and security protection equipment. The increase relates to the equipment needs of the field security offices established by resolution 55/238 of 23 December 2000.

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Part XI
Capital expenditures

Section 31
Construction, alteration, improvement and major maintenance

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* The present document contains section 31 of the proposed programme budget for the biennium 2002-2003. The approved programme budget will subsequently be issued in final form as *Official Records of the General Assembly, Fifty-sixth Session, Supplement No. 6* (A/56/6/Rev.1).

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Part XI
Capital expenditures

Section 31
Construction, alteration, improvement and major maintenance

Overview

31.1 The present section contains resources related to capital expenditure projects, namely, alterations and improvements to and major maintenance of the principal properties of the United Nations worldwide, including modernization of existing buildings and technical installations.

31.2 While the section itself is not programmed, the projects contained under the section relate to subprogramme 4, Support services, of programme 24, Management and central support services, of the medium-term plan for the period 2002-2005. The projects at Headquarters are under the responsibility of the Facilities Management Division of the Office of Central Support Services. The organizational units at Geneva, Vienna and Nairobi and the regional commissions are responsible within their respective spheres for local administration of resources under this section. Capital expenditure resources are requested centrally under this section in order to ensure a coordinated and systematic approach to problems of common concern related to facilities management, major maintenance and construction. However, the staff and related costs for administration and management of the activities are included under their respective section of the programme budget for the biennium 2002-2003.

31.3 The Office of Central Support Services will continue its coordinating functions in providing integrated and coordinated management policy and guidelines to locations outside of Headquarters, in line with General Assembly resolution 52/220 of 22 December 1997.

31.4 The overall objectives of the subprogramme are to provide effective and efficient planning, management, maintenance and operation for all physical facilities of the Organization; to provide electronic communication expertise for meeting facilities; and to provide support for other mandated activities of the Organization.

31.5 Major maintenance requirements vary with the age of the building, the type of construction, the climate and the adequacy of regular maintenance programmes. Properties owned by the United Nations at Headquarters are over 50 years old, requiring more active intervention to prevent structural, functional and technical obsolescence. Furthermore, with new technologies in communications, office automation and information management, modifications and alterations to the buildings have become necessary to accommodate the specialized requirements of those technologies. For example, the application of energy-saving technologies to existing buildings requires significant architectural and engineering modifications. Similarly, new safety and environmental standards require the renovation of existing buildings to meet modern standards in such areas as fire safety, access for the disabled, interior air quality, asbestos abatement and safe handling of dangerous or toxic materials.

31.6 Historically, however, the management and maintenance of the facilities owned by the Organization have suffered from low levels of funding for programmes of preventive maintenance and repair. After a number of deferments, the cumulative effect leads to breakdowns, and inevitably a substantial portion of the necessarily reduced budget allocation has to be redeployed from routine maintenance to unforeseen building repair emergencies. In addition, owing to the

nature of capital improvement projects, a number of which require long lead times or summer season timetables, it often proves difficult to complete approved alteration and improvement projects during the biennium in which the appropriations are granted. This results in the further deferral of those projects to future bienniums.

31.7 A number of projects included in the biennium 2002-2003 had been approved previously by the General Assembly but had to be deferred owing either to limited resources or to the need to undertake other unforeseen emergency projects, or are a continuation of previously approved multi-year projects. As requested by the Advisory Committee on Administrative and Budgetary Questions, the proposed projects under alteration and improvement and under major maintenance are itemized as having been deferred from prior periods or as multi-year phased projects, recurrent projects or new projects (see table 31.3). The proposals for the biennium 2002-2003, therefore, represent: (a) a continuing phase of a catch-up programme, which is expected to continue into succeeding bienniums; and (b) those projects which the organizational units have the capacity to implement within their existing structure.

31.8 In order to remedy the situation with respect to the physical condition of the facilities at Headquarters, the Office of Central Support Services has developed a master plan for capital improvements and for upgrading the facilities (see A/55/117 and Add.1). Pending the implementation of the capital master plan and decisions yet to be taken by the General Assembly following its review of further reports on the subject, the resources under the section reflect the continuation of the usual alterations, improvements and major maintenance projects and do not include capital improvements identified in the report of the Secretary-General on the capital master plan.

31.9 The total provision under the present section amounts to $44,048,500, reflecting an apparent decrease of $5,718,800, or 11.4 per cent compared with the appropriation for the biennium 2000-2001. The decrease, however, reflects the deletion of a one-time provision of $8 million granted by the General Assembly for the preparation of a comprehensive design and cost analysis for the capital master plan, and is partly offset by growth of $2,281,200 under other projects.

31.10 The percentage distribution of resources under this section is shown in table 31.1.

Table 31.1 **Percentage distribution of resources by component**

Component	*Regular budget*	*Extrabudgetary*
Alteration and improvement	64.6	-
Major maintenance	35.4	-
Total	**100.0**	-

Table 31.2 **Resource requirements by component**

(Thousands of United States dollars)

Regular budget

Component	1998-1999 expenditure	2000-2001 appropriation	Resource growth		Total before recosting	Recosting	2002-2003 estimate
			Amount	Percentage			
Alteration and improvement	14 466.7	29 155.7	(710.5)	(2.4)	28 445.2	1 072.7	29 517.9
Major maintenance	22 517.2	20 611.6	(5 008.3)	(24.2)	15 603.3	615.4	16 218.7
Total	**36 983.9**	**49 767.3**	**(5 718.8)**	**(11.4)**	**44 048.5**	**1 688.1**	**45 736.6**

Table 31.3 **Status of projects proposed for the biennium 2002-2003 by component and office**

(Thousands of United States dollars)

Component	Headquarters	United Nations Office at Geneva	United Nations Office at Vienna	United Nations Office at Nairobi	ESCAP	ECLAC	ECA
Alteration and improvement							
Projects deferred from prior periods	400.0	-	-	225.0	366.2	-	-
Multi-year phased projects	10 252.2	2 258.6	-	-	36.6	1 128.1	-
Recurrent projects	1 113.2	-	-	55.0	-	-	623.1
New projects for 2002-2003	2 722.4	5 696.6	1 113.0	310.9	494.3	420.0	1 230.0
Subtotal	**14 487.8**	**7 955.2**	**1 113.0**	**590.9**	**897.1**	**1 548.1**	**1 853.1**
Major maintenance							
Projects deferred from prior periods	-	-	-	85.0	-	-	-
Multi-year phased projects	1 812.3	1 069.0	-	230.0	-	115.0	-
Recurrent projects	6 195.9	466.5	650.0	953.1	1 290.8	285.0	557.1
New projects for 2002-2003	-	800.1	-	-	743.5	-	350.0
Subtotal	**8 008.2**	**2 335.6**	**650.0**	**1 268.1**	**2 034.3**	**400.0**	**907.1**
Total	**22 496.0**	**10 290.8**	**1 763.0**	**1 859.0**	**2 931.4**	**1 948.1**	**2 760.2**

Table 31.4 **Resource requirements by office**

Office	Resources (thousands of United States dollars)		Posts	
	2000-2001	2002-2003 (before recosting)	2000-2001	2002-2003
Alteration and improvement				
Headquarters	705.7	14 487.8	-	-
Geneva	3 885.3	7 955.2	-	-
Vienna	1 113.0	1 113.0	-	-
Nairobi	714.8	590.9	-	-
ESCAP	697.6	697.1	-	-
ECLAC	1 164.5	1 548.1	-	-
ECA	1 874.8	1 853.1	-	-
Subtotal	**29 155.7**	**28 445.2**	-	-
Major maintenance				
Headquarters	10 862.6	8 008.2	-	-
Geneva	3 552.0	2 335.6	-	-
Vienna	650.0	650.0	-	-
Nairobi	1 144.2	1 268.1	-	-
ESCAP	2 733.8	2 034.3	-	-
ECLAC	783.6	400.0	-	-
ECA	885.4	907.1	-	-
Subtotal	**20 611.6**	**15 603.3**	-	-
Total	**49 767.3**	**44 048.5**	-	-

31.11 The above proposals should be seen in the context of the estimated and approximate value (excluding land) of United Nations-owned buildings, which is as follows:

(a) Headquarters: $722,358,600 (replacement value of the Headquarters complex, based on a market-value assessment);

(b) Geneva: $718,582,553 (estimated value, based on a projection of cost increases for the past 10 years);

(c) Vienna: $1,300,000,000 (estimated value); the Vienna International Centre is the property of the Austrian Government;

(d) Nairobi: $62,316,600 (estimated value of the Gigiri complex);

(e) ESCAP: $87,348,290 (estimated value of the ESCAP complex);

(f) ECLAC: $39,300,000 (estimated value of the ECLAC complex);

(g) ECA: $160,904,104 (estimated value of the ECA complex).

A. Alteration and improvement

Resource requirements (before recosting): $28,445,200

31.12 As shown in tables 31.2 and 31.4 above, the amount of $28,445,200 relates to alteration and improvement projects at Headquarters ($14,487,800), the United Nations Office at Geneva ($7,955,200), the United Nations Office at Vienna ($1,113,000), the United Nations Office at

Nairobi ($590,900), the Economic and Social Commission for Asia and the Pacific ($897,100), the Economic Commission for Latin America and the Caribbean ($1,548,100) and the Economic Commission for Africa ($1,853,100).

31.13 Table 31.3 indicates the status of projects for the biennium 2002-2003 for each office, including an indicative amount for: (a) projects that have been deferred from prior periods; (b) multi-year phased projects, namely, projects that were either started in the previous biennium and will be completed in 2002-2003 or projects to be started in 2002-2003 and completed in the next biennium or beyond; (c) projects which by their very nature are continuing and are thus considered recurrent; and (d) new projects for 2002-2003.

B. Major maintenance

Resource requirements (before recosting): $15,603,300

31.14 Also shown in tables 31.2 and 31.4 above are major maintenance projects amounting to $15,603,300, consisting of resources for Headquarters ($8,008,200), the United Nations Office at Geneva ($2,335,600), the United Nations Office at Vienna ($650,000), the United Nations Office at Nairobi ($1,268,100), ESCAP ($2,034,300), ECLAC ($400,000) and ECA ($907,100).

31.15 A breakdown by component and office of the projects that have been deferred from prior periods, multi-phased projects, recurrent projects and new projects for 2002-2003 is shown in table 31.3. However, it should be noted in this connection that major maintenance projects are by definition of a continuing nature. Therefore, until the building structures and facilities of the Organization are brought to optimum standards, relief in one area will normally be offset by breakdowns in other areas.

Table 31.5 **Summary of follow-up action taken to implement relevant recommendations of the Advisory Committee on Administrative and Budgetary Questions**

Brief description of the recommendation	*Action taken to implement the recommendation*
Advisory Committee on Administrative and Budgetary Questions (A/54/7, chap. II)	
In future budget submissions, a consistent presentation should be followed for each duty station, including consistency in the use of terminology (para. XI.3).	In line with the recommendation of the Advisory Committee, alterations and improvements and major maintenance projects for other duty stations have been broken down into the same categories used for projects at Headquarters.
In future budget submissions, the scope, duration and full cost of any multi-year phased projects undertaken under both alteration and improvement and major maintenance should be indicated (para. XI.5).	To the extent that the costs of multi-year projects could be determined, they have been indicated in the relevant paragraphs of the section. However, some of those projects labelled as "multi-year" are in fact ongoing activities and not specific projects. In the present submission, these have been identified as recurrent projects. In connection with major maintenance, with the exception of structural and architectural maintenance, projects are mainly ongoing in nature.

Annex

Indicative resource requirements Construction, alteration, improvement and major maintenance

Table A.31.1 **Resource requirements by component**

(Thousands of United States dollars)

Regular budget

Component	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Alteration and improvement							
1. Headquarters	7 312.2	19 705.7	(5 217.9)	(26.4)	14 487.8	793.0	15 280.8
2. Geneva	3 240.5	3 885.3	4 069.9	104.7	7 955.2	77.1	8 032.3
3. Vienna	1 167.2	1 113.0	-	-	1 113.0	(3.0)	1 110.0
4. Nairobi	785.2	714.8	(123.9)	(17.3)	590.9	60.6	651.5
5. ESCAP	167.5	697.6	199.5	28.5	897.1	(7.3)	889.8
6. ECLAC	882.7	1 164.5	383.6	32.9	1 548.1	65.3	1 613.4
7. ECA	911.4	1 874.8	(21.7)	(1.1)	1 853.1	87.0	1 940.1
Subtotal	**14 466.7**	**29 155.7**	**(710.5)**	**(2.4)**	**28 445.2**	**1 072.7**	**29 517.9**
Major maintenance							
1. Headquarters	11 525.1	10 862.6	(2 854.4)	(26.2)	8 008.2	438.4	8 446.6
2. Geneva	4 780.6	3 552.0	(1 216.4)	(34.2)	2 335.6	22.7	2 358.3
3. Vienna	650.0	650.0	-	-	650.0	(1.6)	648.4
4. Nairobi	1 649.5	1 144.2	123.9	10.8	1 268.1	127.1	1 395.2
5. ESCAP	2 202.8	2 733.8	(699.5)	(25.5)	2 034.3	(30.7)	2 003.6
6. ECLAC	687.2	783.6	(383.6)	(48.9)	400.0	16.8	416.8
7. ECA	1 022.0	885.4	21.7	2.4	907.1	42.7	949.8
Subtotal	**22 517.2**	**20 611.6**	**(5 008.3)**	**(24.2)**	**15 603.3**	**615.4**	**16 218.7**
Total	**36 983.9**	**49 767.3**	**(5 718.8)**	**(11.4)**	**44 048.5**	**1 688.1**	**45 736.6**

A. Alteration and improvement

1. United Nations Headquarters ($14,487,800)

A.31.1 The projects to be implemented at Headquarters during the biennium 2002-2003 in the amount of $14,487,800 include the following:

(a) Improvement of facilities and general infrastructure ($5,351,000)

(i) The final phase of the roof-replacement project in the Secretariat Building: the partial replacement budgeted in the biennium 2000-2001, estimated at $558,000, included the most urgent aspects of the roof problems. The work planned for the biennium 2002-2003 completes this project and covers all associated repairs, including repainting; interior repairs, structural repairs to the columns above the roof and repairs to the metal facade screens, the upper curtain walls and the drains, as well as the balance of the work required to complete the project ($2,119,600);

(ii) Replacement of the roof in the Conference Building: the partial replacement budgeted in the biennium 2000-2001, estimated at $1,005,400, covered the replacement of the third floor of the Conference Building. For the biennium 2002-2003, the requirements include the repair of the upper elevator machine room roof ($1,167,700);

(iii) Code compliance projects: these projects relate to compliance with applicable host country environmental, handicapped accessibility and safety standards and related issues ($812,300);

(iv) Reconstruction of expansion joints at the intersection of the north-east corner of the Secretariat Building and the west facade of the Conference Building: the expansion joint leaks into the third floor of the Conference Building through to the second floor. If left unrepaired, the leaking will cause not only interior and finish damage, but also structural damage. Repairs include removing part of the Secretariat and Conference Building facades in order to establish a watertight connection between the buildings ($1,251,400);

(b) Improvement of conference facilities and infrastructure ($466,200). The technical capacity of the Department of General Assembly Affairs and Conference Services for the production and distribution of documents requires strengthening, given the fact that the existing equipment is either outdated or is insufficient for the timely production of documents. In the reproduction area, resources relate to the installation of a digital pre-press and computer-to-plate system and the acquisition of paper-handling equipment ($375,000). In the distribution area, provision is made for the acquisition of 1 direct impression printer, 10 heavy-duty document wagons, 1 electric document transporter, 6 manual forklifts, 1 automatic stretch wrap machine, 24 heavy-duty tables, 3 tape shooters and 1 pallet floor scale ($91,200);

(c) Improvements in security and safety ($1,305,700)

(i) Correction of fire alarm systems: interim repairs of the fire alarm and safety systems will be a continuing activity until full system replacement is feasible following the implementation of the capital master plan ($300,900);

(ii) Improvements in security and safety facilities: provisions include the expansion of locker rooms to provide space for additional female security officers; the upgrading and expansion of the security control centre; the upgrading of training rooms, the locksmith shop and storage facilities; and the installation of delta barriers near post No. 5 ($503,200);

(iii) Upgrading of the existing closed-circuit television system: $501,600;

(d) Improvement of technological infrastructure ($3,740,200). During the biennium 2002-2003, information technology will continue to play a key role in enhancing the effectiveness of the Organization and in providing a platform for managing information on a global scale. Accordingly, policy emphasis is placed on upgrading the technological capabilities of the telecommunication infrastructure systems. In accordance with the long-term requirements for the information-technology development of the Organization, provisions are made for the following projects: upgrading of the LAN access layer to satisfy requirements for enhanced performance to support multimedia traffic and to address the capital equipment replacement programme as it relates to equipment that is approaching the end of its projected five-year life cycle; upgrading of the LAN backbone to provide for high-availability architecture in order to improve network reliability and resiliency (project proposed for the biennium 2000-2001); construction of nine LAN wiring closets to support new and expanded requirements for LAN services in the Secretariat, Conference, General Assembly and UNITAR Buildings, including the related installation and construction costs; and upgrading of the central switching components to support the new LAN infrastructure. The total project, which will be implemented during the bienniums 2002-2003 and 2004-2005, is estimated at approximately $6,950,000;

(e) Improvement of public information facilities and infrastructure ($3,624,700). During the next five years, public information facilities and technical installations will migrate from analogue to digital production facilities. This migration will create all-digital radio production and distribution facilities and will bring the Organization into compliance with the advanced television standards, which will replace the National Television System Committee standards in 2006. The project includes the following: replacing the analogue radio production, recording and distribution facilities with all-digital technology; equipping an all-digital three-camera television studio, including a virtual set; upgrading analogue television cameras in the Security Council Chamber and the General Assembly Hall to the digital standard with robotically controlled cameras and upgrading existing robotic cameras in room 226 to the digital standard (current cameras were purchased with the capability to upgrade to digital and future high-definition standards); installing digital robotic cameras in two other conference rooms; replacing other analogue cameras with digital cameras; replacing coaxial video cables with fibre-optic digital cables to enable the eventual use of high definition television cameras throughout Headquarters; installing a new digital video master control; and replacing other analogue equipment and facilities with digital equipment. The total cost of the project is estimated at $9,300,000. The amount for the biennium 2002-2003 ($3,624,700) is broken down as follows:

(i) Expansion of the International Broadcast Centre, including upgrading to digital facilities ($360,000);

(ii) Replacement of the all-digital, three-camera television studio with a virtual set in studio 4 ($934,700);

(iii) Replacement of the electrical supply system with grounded/earthed HVAC (high-voltage alternating-current noise-free electrical source) system ($200,000);

(iv) Installation of robotic television camera controls in the General Assembly Hall and the Security Council Chamber ($200,000);

(v) Conversion of late-model analogue cameras to digital outputs ($110,000);

(vi) Replacement of other analogue cameras with digital cameras ($580,000);

(vii) Replacement of analogue videotape machines with eight digital servers ($400,000);

(viii) Replacement of non-linear audio editing systems for radio with a next-generation system ($250,000);

(ix) Upgrading of acoustics in existing radio studios, including noise dampers in the air circulating system, to meet the recording industry's studio standards ($200,000);

(x) Installation of automated television production and play-out facilities for Channel 78 ($390,000).

2. United Nations Office at Geneva ($7,955,200)

A.31.2 The projects proposed for implementation at the United Nations Office at Geneva during the biennium 2002-2003 in the amount of $7,955,200 include the following:

(a) Improvement of facilities and general infrastructure ($3,289,600)

(i) Replacement of elevators No. 5, 6, 40A and 40B: elevator No. 5 was installed in 1970 and elevator No. 6 in 1962. By 2002 they will have been in operation for 32 and 40 years respectively. The elevators are located in the Council Building and are used intensively all year long. Elevators No. 40A and 40B are located in the central section of the E Building and will have had 31 years of service in 2002. Provisions include the cost of acquiring and installing new elevator cars and dismantling old cars, site preparation, electrical wiring, scaffolding of the elevator shaft, masonry, painting, etc. ($1,031,000);

(ii) Replacement of chilled water units: the air-conditioning system at the United Nations Office at Geneva requires the production of chilled water at approximately 5 degrees Celsius in order to supply cooling water distributors in air-conditioning units in conference rooms and offices in the E Building. Currently, these units still work with freon gas as a refrigerant, which is not in accordance with international regulations. Moreover, the five chilled water production units have been in service for 30 years and are nearing the end of their lifespan. Phase I of the project, which will be undertaken in the biennium 2002-2003, is the replacement of four of the five units in the E Building and the transfer of the equipment for chilled water from the E Building to the main building ($2,258,600);

(b) Improvement of conference facilities and infrastructure ($1,639,400)

(i) Renovation of Conference Room XI: the conference room has not been fully renovated since the Palais was built in 1936. To allow the continued use of one of the Office's most prestigious conference rooms, a complete renovation (floor, ceiling and walls) is required. Provisions for this purpose include carpentry, leather panelling, carpeting, curtains, metal work, refurbishing of furniture and painting ($180,600);

(ii) Replacement of simultaneous interpretation equipment in Conference Room XVI, including renovation of the interpreters' booths: the existing simultaneous interpretation equipment was installed in 1983 and is now obsolete and prone to breakdown. Provisions include new interpretation equipment, cabling, electrical feeds, a fire-detection system, carpentry, masonry, soundproofing and upholstery ($515,000);

(iii) Acquisition and replacement of equipment in the printing plant of the Division of Conference Services at Geneva, consisting of 1 four-colour offset printing press; 1 13-station flat-sheet collating machine; 2 high-speed automatic labelling machines;

16 mobile document holders; 1 electronic microfiche slicer; and various types of distribution equipment, such as machines for tying parcels, forklifts, etc. ($853,500);

(iv) Videoconferencing expansion: during the biennium 2002-2003, approximately 300 videoconferences are expected. In order to accommodate a multi-site videoconference platform, the upgrade of videoconferencing facilities is required ($90,300);

(c) Improvements in security and safety ($2,439,100). In response to paragraph 174 of General Assembly resolution 54/249 of 23 December 1999, the Secretary-General submitted a report to the General Assembly proposing measures for upgrading security arrangements at the United Nations Office at Geneva (A/55/511). To enhance security in the compound, the following three projects will be implemented: construction of a security control and visitor reception building at the route de Pregny gate; installation of protected doors, additional window shutters and additional electronic access control; and erection of fencing in various areas of the compound to create an internal security buffer zone;

(d) Improvement of technological infrastructure ($587,100)

(i) Integration of mobile telephone services into the United Nations Office at Geneva telephone system: in order to provide the same level of service on a mobile telephone as on a fixed desk phone, a direct connection between the telephone system of the Office and a mobile telephony services provider will be established. Its implementation will broaden the area of beeper service beyond the Palais des Nations; reduce the cost of using mobile telephones by channelling all outgoing calls via the PBX; reduce the administrative costs of mobile telephones; and improve reimbursement procedures. Provisions include the preparation of requests for proposals to connect the Office with the GSM (global system for mobile communications) network; the analysis of offers; the purchase of hardware; the installation and testing of hardware; the integration of the features into the PBX; and system configuration and activation of a closed user group within the Geneva area ($407,100);

(ii) Replacement of the network management communications PBX network administration system: the platform has been in continuous operation for five years and is used to configure the functionality of the PBX, including least-cost routing, issuance of regular statistics and preparation of monthly bills for 40 client organizations served by the United Nations Office at Geneva telephone system ($45,000);

(iii) Expansion of the United Nations Office at Geneva metropolitan area data network: the data network, which includes the Palais des Nations, Palais Wilson, the International Environment House and Les Feullantines, must be able to meet the demands for increased services. Because of the anticipated increase in the number of connections, provisions are made to expand the network ($135,000).

3. United Nations Office at Vienna ($1,113,000)

A.31.3 Alterations and improvements at Vienna are governed by the original tripartite agreement between IAEA, UNIDO and the United Nations, as well as the Comprehensive Nuclear-Test-Ban Treaty Organization, which has been included in the arrangement since 1998. UNIDO is responsible for managing the common services. The requirements enumerated hereunder are not covered by the common fund for financing major repairs and replacements at the Vienna International Centre, of which the share of the United Nations Office at Vienna is requested under major maintenance.

A.31.4 A long-term programme to effect these repairs and replacements, initiated in the biennium 1998-1999, has been agreed upon by the Vienna International Centre organizations in accordance with existing cost-sharing arrangements. Provision at the maintenance level has been made to the United Nations share of the following costs: replacement of carpets on 40 floors of the complex; modification of the premises to increase the utilization of space and adapt it to meet the most recent requirements, including the installation of fibre-optic cabling and improvement of storage capacity; painting and floor treatment in technical areas, storerooms and corridors; replacement of and alterations to ceilings; and other projects such as the repair and replacement of venetian blinds.

4. United Nations Office at Nairobi ($590,900)

A.31.5 The projects to be implemented in 2002-2003 in the United Nations Office at Nairobi in the amount of $590,900 include the following:

(a) Improvement of facilities and general infrastructure ($395,900). Construction of a water reservoir; improvements to and extension of the irrigation and sprinkler system to the nursery and compost site (project postponed from the biennium 2000-2001); expansion of the landscaping and gardening workshop building to accommodate more equipment (project postponed from the biennium 2000-2001); installation of garden bins to improve litter management within the complex (project postponed from the biennium 2000-2001); installation of an additional chimney to improve the exhaust system in the plant room (project postponed from the biennium 2000-2001); construction of a septic tank in block J; installation of new solar panels for water heating in the clinic, the main gate, block R and the coffee stations, for energy-saving purposes; sinking of a water borehole; installation of 11 cold rooms and 4 deep freezers; and upgrading of power distribution switch gear in the old site and of the medium main voltage board in the old plant room (project proposed for the biennium 2000-2001);

(b) Improvements in security and safety ($195,000). Localizing pumping stations of the firefighting system so that the old, new and central blocks of the system will operate independently of each other (project proposed from the biennium 2000-2001); renovating the security patrol road by widening it and improving the road base to allow for more traffic axle load (project proposed for the biennium 2000-2001); upgrading the security lighting system; upgrading the fire alarm system in the new blocks and upgrading the pumps and electrical controls of the firefighting system.

5. Economic and Social Commission for Asia and the Pacific ($897,100)

A.31.6 The projects to be implemented during the biennium 2002-2003 in the amount of $897,100 include the following:

(a) Improvements of facilities and general infrastructure ($233,400). Installation of translucent louvres on all floors of the Secretariat Building staircase to prevent the ingress of water during the monsoon season; and renovation of the staff canteen in the Service Building and coffee rooms in the Secretariat Building in order to upgrade hygiene standards (project proposed for the biennium 2000-2001). Provisions include improvements in the ventilation systems, replacement of floor and wall coverings and general renovation works; installation of four air-quality monitoring stations and their integration into the buildings' automation system to allow for constant monitoring of air quality in order to ensure that it conforms to

environmental standards; installation of a specialized storage system; installation of an uninterruptible power supply unit in the Secretariat and Conference Buildings in order to provide emergency back-up power to lighting circuits when power is cut prior to the generators' coming on line; and acquisition and installation of ergonomic workstations in various areas of the Commission;

(b) Improvement of conference facilities and infrastructure ($320,400). Replacement of the simultaneous interpretation system in conference room 3 of the Conference Centre, which is required because of the unavailability of spare parts (project postponed from the biennium 2000-2001);

(c) Improvements in security and safety ($314,000). In accordance with the recommendations of an independent security review conducted under the auspices of the Security and Safety Service of the Office of Central Support Services, the following projects will be implemented: installation of anti-intruder grilles on the perimeter walls of the ESCAP complex; installation of three floor-mounted vehicle barrier units, two at the main entrance and one at the north gate; installation of an access control system that is centrally connected to the security control centre to prevent unauthorized access to office areas during non-working hours; and installation of maintenance access gondolas;

(d) Improvement of technological infrastructure ($29,300). The current building automation system network (BASNET), a computer system that permits the remote control of a number of complex equipment systems, will be expanded in order to further automate maintenance, thereby increasing the ability of the system to provide maintenance support.

6. Economic Commission for Latin America and the Caribbean ($1,548,100)

A.31.7 The projects to be implemented during the biennium 2002-2003 in the amount of $1,548,100 relate to the improvement of facilities and general infrastructure, including:

(a) The final reconditioning of 2,000 square metres of office space, including the installation of modular partitions and false ceilings ($1,128,100). The reconditioning of 4,000 square metres was initiated in the biennium 2000-2001;

(b) The installation of a programmable logic control in the heating, ventilation and air-conditioning equipment ($300,000);

(c) The installation of new electrical panels for the main building ($120,000).

7. Economic Commission for Africa ($1,853,100)

A.31.8 The projects to be implemented during the biennium 2002-2003 in the amount of $1,853,100 include the following:

(a) Improvement of facilities and general infrastructure ($1,330,000). Repartioning of the first and second floor of the old building and the rotunda ($360,000); sinking of a water well ($100,000); modernization of light fittings for the old office building, the extension office building, Africa Hall and the library to save energy and reduce utility costs ($350,000); continued renovation of elevators in Africa Hall to accommodate disabled personnel ($210,000); rehabilitation of heating, ventilation and air-conditioning systems in the extended office building and the library ($230,000); and automation of the irrigation system ($80,000);

(b) Improvement of conference facilities and infrastructure ($103,100). Repartitioning of two conference rooms ($60,000) and modification of electrical facilities in conference rooms 2 to 6 ($43,100);

(c) Improvements in security and safety ($420,000). Construction of fire escape stairs in the old building since the current structure does not meet modern fire-safety standards ($120,000) and construction of a shed over the fuel station, external stairs and a link to the extended office and old office buildings ($300,000).

B. Major maintenance

Resource requirements (before recosting)

1. United Nations Headquarters ($8,008,200)

A.31.9 The physical plant of the Headquarters compound is in urgent need of increased preventive and corrective maintenance owing to the age and obsolescence of the existing infrastructure, building systems and associated controls and protection systems. The integrity of the buildings and the reliability of the health and safety systems will be compromised without well-planned and timely maintenance and the phased replacement of critical protective elements.

A.31.10 In order to minimize adverse effects on the quality of service and to comply with existing health, safety and building code regulations, provisions have been made in the category of major maintenance. These projects are independent of any implementation of a long-term capital master plan.

A.31.11 The amount of $8,008,200 provides for continuing urgent maintenance activities for the safe, reliable and efficient operation of the facilities and for safeguarding the health of the staff. Included are the essential maintenance activities carried out by the in-house staff, as well as a number of activities in the areas of gardening, carpeting, painting, carpentry, general maintenance, heating, ventilation and air conditioning, which will be contracted out on an as-needed basis, with a view to achieving efficiency, operational expediency and optimal use of resources. The projects to be implemented during the biennium 2002-2003 comprise the following:

(a) Heating, ventilation, air conditioning and machine shop ($1,803,200). The provisions relate to the repair and refurbishing of equipment in the compressor room, various fan machine rooms and perimeter window units and all pumps, conveyors and dumbwaiters; the maintenance of indoor air quality, which involves duct cleaning, filtration and servicing of temperature and humidity controls; and repair or replacement of heat exchangers and repair and refurbishing of refrigeration and air-conditioning systems servicing the broadcast, communications, data-processing and food storage areas;

(b) Electrical maintenance ($646,400). The projects under this heading include, but are not limited to, maintenance and replacement of regular and emergency lighting fixtures and associated ballast, transformers and lamps throughout the complex; replacement or refurbishing of selected motor control centres, switchgear boards, power distribution panels, contractors, dimmer controls, bus bars, smoke alarms, fire alarms and security systems; and modification and/or expansion of the existing electrical and LAN outlets to suit the space occupancy and functionality;

(c) Plumbing maintenance ($816,500). The provisions made under this heading relate to the replacement of defective piping, valves and heating and cooling coils; the replacement of damaged or inefficient water supply fixtures with water-efficient bathroom fixtures; and the

upgrading of public bathrooms, plumbing gratings, traps, vents, fire-suppression water systems and drainage systems throughout the complex;

(d) Replacement of carpets, upholstery and draperies ($680,500). Some meeting and public spaces in the Conference Building, as well as public spaces in the General Assembly Hall, have suffered excessive wear and tear owing to heavy usage and now pose a potential safety risk. Provisions made under this heading relate to the replacement of carpeting in those areas, the replacement of curtains and venetian blinds throughout the complex and the repair and replacement of curtains, draperies and venetian blinds and the reupholstery of damaged furniture in the Headquarters complex;

(e) Carpentry ($190,500). The provisions relate to the refurbishment of the wooden doors, tables and side panels in all conference rooms, as well as of other selected panels and furniture in all buildings, and miscellaneous carpentry work;

(f) Painting ($204,100). The resources under this heading provide for the repair of damaged plaster and the repainting of various areas throughout the complex;

(g) General maintenance ($701,500). Resources under this heading provide for the replacement and/or refurbishment of spandrel glass panels and glass panes, vinyl floor tiles, doors and sheetrock panels throughout the complex; the repair of blue stones, potholes and curbing; the upgrading of hardware and software, as well as of materials for the sign shop; the replacement or repair of the hardware and controllers for various doors; and maintenance of the lawns and gardens, replacement of diseased plants, maintenance of indoor and outdoor plants and installation of lawn sprinklers;

(h) Asbestos abatement and environmental testing ($1,048,600). For the health and safety of the building occupants, the multi-year abatement programme for asbestos-containing materials will continue during the biennium 2002-2003 in selected areas, in accordance with existing conditions, technical guidelines and air-quality surveys. This programme is detailed in the report of the Secretary-General on asbestos (A/55/135). Asbestos removal will remain a continuing activity until all asbestos has been removed;

(i) Structural and architectural maintenance ($1,916,900). The projects to be implemented are as follows:

(i) Reconfiguration of office space ($1,812,300). Given the impact of new technologies, rising environmental concerns and the increasing demands for office and other accommodation, the reconfiguration of office space is required to allow for the most efficient use of the space available in the Headquarters complex. Pending the implementation of the capital master plan and the development of new space standards and space planning guidelines and policy, the reconfiguration of a number of offices in the Secretariat will continue in order to accommodate changing needs and new requirements. The total cost of the major space reconfiguration project for Headquarters, including the rental of space, is currently estimated at $6 million. Depending on the implementation of the capital master plan, the project cost will be distributed over several bienniums;

(ii) Maintenance of the Secretary-General's residence ($104,600). Provisions are made for major maintenance of the Secretary-General's residence, which may include cleaning and restoration of the exterior façade and grounds and improvements to the security control room equipment.

2. United Nations Office at Geneva ($2,335,600)

A.31.12 As part of the continuing major maintenance programme, the following projects will be undertaken during the biennium 2002-2003:

(a) Heating, ventilation and air conditioning ($617,000). The provisions relate to the replacement of an air-conditioning unit in the D Building ($89,000) and the second phase of the replacement programme of convectors for air conditioning in the E Building ($528,000);

(b) Electrical maintenance ($862,000). The projects under this heading include the second phase of the replacement of lighting fixtures in the old buildings ($541,000) and the replacement of lighting fixtures in conference rooms XIX and XX ($321,000);

(c) Plumbing maintenance ($190,000). The provisions under this heading relate to the replacement of drainpipes and sanitary equipment and the replacement of water distribution pipes in the building;

(d) General maintenance ($186,200). Resources under this heading provide for the maintenance of parks and gardens, including tree pruning, decay prevention, lighting protection and replanting;

(e) Structural and architectural maintenance ($480,400). The projects to be implemented are:

(i) Repair of the access ramp to the underground garage. Iron carbonation has appeared on the ceiling of the ramp of the E Building underground garage, which will affect the stability of the concrete structure and thus the safety of the users ($271,100);

(ii) Continuation of the programme to maintain and repair the flat-roof areas to avoid water infiltration. For 2002-2003, the waterproofing of approximately 1,500 square metres of the Secretariat Building roofs and the part located between the Council Building and stair No. 3 will be repaired ($90,300);

(iii) Installation of scaffolding and the removal and reinstallation of the suspended ceiling required for the replacement of lighting fixtures in Conference Rooms XIX and XX ($119,000).

3. United Nations Office at Vienna ($650,000)

A.31.13 The Government of Austria provides the Vienna International Centre for the use of the United Nations at a token cost of one schilling per annum with major maintenance of and repairs to the premises carried out on a shared basis under the 1981 Agreement on the Common Fund for Major Repairs. Under the Agreement, the eligible components are confined to a provisional list of main elements. However, as the Vienna International Centre complex ages, the need for maintenance is increasing, thus generating major maintenance work that is not covered under the Agreement.

A.31.14 Under the terms of the Agreement, a common fund for financing major repairs and replacements was established, with the international organizations in the Vienna International Centre (United Nations Office at Vienna, UNIDO and IAEA) and the host Government each contributing $25,000 annually. In addition, the cost of major repairs undertaken in a given year, after prior approval by the quadripartite Major Repair Fund Committee, has to be reimbursed in equal shares, but subject to a ceiling of $300,000 for each of the international organizations.

A.31.15 The terms of the Agreement were to be reviewed initially after 10 years and subsequently every five years. The parties to the Agreement have recently undertaken a review of the Agreement,

including consideration of the effect of participation of the Comprehensive Nuclear-Test-Ban Treaty Organization as a fifth partner to the Agreement.

A.31.16 Pending a decision on the share of the Comprehensive Nuclear-Test-Ban Treaty Organization in the maintenance and repair costs, the provision for the share of the United Nations Office at Vienna is maintained at the 2000-2001 level.

4. United Nations Office at Nairobi ($1,268,100)

A.31.17 As part of the continuing major maintenance programme, the following projects will be implemented in the biennium 2002-2003:

(a) Heating, ventilation and air conditioning ($213,100). The provisions relate to the maintenance of air-conditioning units, mechanical ventilation and refrigeration units, chillers, cold rooms, etc.;

(b) Electrical maintenance ($280,000). The projects under this heading include the replacement of light fittings, solar panels, power factor units for each plant room, fire alarm panels, transformers, main power protection units and obsolete uninterruptible power supply units and transformers; and maintenance of the electronic security fence, including the closed-circuit television surveillance system, and of simultaneous interpretation and voting equipment;

(c) Plumbing maintenance ($95,000). The provisions under this heading relate to the replacement of sanitary fittings and water-pressure pipe-feeding hose reels for firefighting; the replacement of existing overhead diesel storage tanks with a larger underground tank (project postponed from the biennium 2000-2001); and the maintenance of septic tanks;

(d) Painting ($20,000). The provisions relate to major external painting of buildings;

(e) General maintenance ($215,000). Resources under this heading provide for the replacement of directional signs, kitchen equipment, including the installation of a gas-leak detection system, cylinder locks, carpet and PVC tiles; the removal and replacement of ozone-depleting substances from the refrigeration and firefighting systems; the application of anti-termite treatment to building and grounds; etc.;

(f) Structural and architectural maintenance ($445,000). The projects to be implemented relate to the resurfacing of roads, car parks and footpaths and the brushing and cleaning of the defaced facades of rough-cast concrete surfaces in the beams and columns of the new blocks, the central area and the main gate. The provisions include the first phase of a project to construct a perimeter wall fence around the United Nations complex in Gigiri ($230,000), which is estimated at $550,000 and which will be implemented over two bienniums.

5. Economic and Social Commission for Asia and the Pacific ($2,034,300)

A.31.18 The amount of $2,034,300 will make possible the continuation of the established long-term maintenance programme for the buildings at ESCAP, which, in the case of the Secretariat and Service Buildings, will be over 20 years old. The major projects planned for the biennium 2002-2003 are the following:

(a) Heating, ventilation and air conditioning ($303,000). The provisions relate to the replacement of air-handling units and the heat-damaged control system in the Conference Building and the cleaning of air-conditioning ducts;

(b) Electrical maintenance ($226,200). The provisions under this heading include the replacement of the fireproof wall covering in the Conference Centre; the replacement of automated boom gates; the replacement of monitors in the Conference Building; and the conduct of a feasibility study on the replacement of the low-voltage main distribution board;

(c) Plumbing maintenance ($203,200). The provisions under this heading relate to the replacement of 32 toilets in the Secretariat and Service Buildings in order to increase hygienic conditions in the ageing facilities; the replacement of the pool system; and the replacement of major pumps;

(d) Painting ($137,300). The provisions relate to the painting of the interior walls of the Secretariat and Service Buildings;

(e) General maintenance ($409,500). Resources under this heading provide for the replacement of window seats in the Secretariat Building; the replacement of floor tiles and the gazebo; an expert assessment of the Commission's buildings, equipment and related maintenance to produce a 15-year master plan for the maintenance and replacement of equipment, fixtures and fittings, which would provide the basis for future alterations and improvements and for a major maintenance programme in the future; and the maintenance of the ESCAP Pacific Centre in Vanuatu;

(f) Structural and architectural maintenance ($755,100). The projects to be implemented relate to the following:

(i) Repair of the roof covering in the Secretariat Building ($137,300);

(ii) Inspection and repair of the marble cladding ($137,300). The provision includes inspection and necessary repair and replacement of the marble cladding of the Secretariat and Conference Buildings;

(iii) Repair of the Conference Building roofing system ($480,500). The decorative roof tiles in the Conference Building were manufactured specifically for the building by a local roofing company. Because of high ambient heat and ageing, they have started to fracture. For the biennium 2002-2003, the roof tiles at the front of the building will be replaced. Included in the amount of $480,500 are associated works, such as the repair and relining of the roof gutter, the repair and replacement of external cladding, the inspection of the roof membrane and remedial works, the replacement of the lighting protection conductors and associated architectural services.

6. Economic Commission for Latin America and the Caribbean ($400,000)

A.31.19 The resources will provide for the continuation of the multi-year maintenance and repair of the building structures and grounds of ECLAC, as well as the technical installations. The projects proposed in the biennium 2002-2003 are:

(a) Heating, ventilation and air conditioning ($145,000). The provisions relate to the replacement of air-conditioning pipelines and the installation of a compressor;

(b) Electrical maintenance ($160,000). The provisions relate to the replacement of the jumper system, electrical panels and office lighting related to the reconditioning of 2,000 square metres of office space;

(c) Plumbing maintenance ($55,000). The provisions relate to the replacement of four water pumps ($40,000) and the installation of a water treatment plant;

(d) Replacement of carpets, upholstery and draperies ($40,000). The provisions relate to the replacement of carpets in conjunction with the reconditioning of 2,000 square metres of office space.

7. Economic Commission for Africa ($907,100)

A.31.20 As part of the major maintenance programme for the biennium 2002-2003, the following projects will be implemented:

(a) Electrical maintenance ($557,100). Provisions relate to the upgrading of conventional fire alarm systems in the Conference Centre to allow for the identification of the fire's location; the modernization of the fire alarm system in the extension office building, the old office building, Africa Hall and the library; and the installation of automated control systems in the extension office, the old office building, Africa Hall and the library in order to save energy and control various electrical installations;

(b) General maintenance($350,000). This provision relates to the replacement of software of the private automated branch exchange from the current software class 4300 to class 4400.

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Proposed programme budget for the biennium 2002-2003*

Part XII
Staff assessment

Section 32
Staff assessment

* The present document contains section 32 of the proposed programme budget for the biennium 2002-2003. The approved programme budget will subsequently be issued in final form as *Official Records of the General Assembly, Fifty-sixth Session, Supplement No. 6* (A/56/6/Rev.1).

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Part XII
Staff assessment

Section 32
Staff assessment

(Thousands of United States dollars)

Component	1998-1999 expenditure	2000-2001 appropriation	Resource growth		Total before recosting	Recosting	2002-2003 estimate
			Amount	Percentage			
Staff assessment	313 802.3	328 485.3	(9 812.8)	(2.9)	318 672.5	24 922.0	343 594.5

32.1 In accordance with the budgetary procedures of the United Nations, provision is made on a gross basis under the expenditure estimates for assessable emoluments of its staff members other than post adjustment payments. The salary and related emoluments of United Nations staff members are subject to the assessment rates contained in regulation 3.3 of the Staff Regulations of the United Nations, as amended by the General Assembly in annex II to its resolution 55/223 of 23 December 2000. To facilitate comparability with the programme of work and budget proposals of other organizations of the United Nations system, the staff costs are shown net of staff assessment under the various expenditure sections of the programme budget. The difference between gross and net emoluments is requested as a global amount under the present section.

32.2 Amounts withheld in the form of staff assessment are revenue to the Organization, which, to the extent not otherwise disposed of by specific resolution of the General Assembly, is credited to the Tax Equalization Fund for the purposes envisaged in Assembly resolution 973 A (X) of 15 December 1955. Accordingly, the amount requested under this section is also included in income section 1, income from staff assessment.

32.3 The negative growth in staff assessment reflects the overall decrease in the number of posts, primarily the reduction of 218 posts at UNHCR.

Table 32.1 **Summary of follow-up action taken to implement relevant recommendations of the General Assembly**

Brief description of the recommendation	*Action taken to implement the recommendation*
General Assembly	
The General Assembly requested the Secretary-General to explore the possibility of presenting in future proposed programme budgets one consolidated section for staff assessment inflows and outflows, with a view to improving the transparency of the presentation of the budget (resolution 54/249, para. 24).	The format of the regular budget presents staff assessment as both an expenditure item under section 32 and as income under income section 1, which offsets the revenues generated under section 32 and the staff assessment derived under income section 3 expenditure portions. The requested single consolidated section to present all inflows and outflows cannot be encompassed solely within the regular budget, as the related funds are linked to the Tax Equalization Fund, which pools revenues and expenditures related not only to the regular budget but also those derived from peacekeeping operations and tribunals as assessed funds. The simplicity sought is regrettably not available as a result of the inherently complex nature of the multiple transactions required in handling a large group of assessments that are accounted for under different financial periods, some of which are biennial and others of which are annual.